

OCTOBER 17, 2022

The Keota City Council met on October 17, 2022 at the Keota City Hall. The regular meeting was called to order at 7:00 p.m. by Mayor Anthony Cansler.

Council members answering roll call were Mike Bender, Keith Conrad, Danielle Imhoff, and Heath McDonald. City Employees present were Micah Harmsen, Toni Greiner, and Tomisha Hammes. Also in attendance was Nancy Detweiler, Chad McCleary, Dan Flynn, Karen Sypherd, and Casey Jarmes,

Motion was made by Councilman Conrad to approve the consent agenda including minutes from the October 3 and 11 meetings, bills for payment, and September month end financials. Councilwoman Imhoff seconded the motion. Motion passed with a 4-0 vote.

**CITY OF KEOTA
OCTOBER 17, 2022 COUNCIL MEETING
FOR PERIOD OCTOBER 4 - OCTOBER 17, 2022**

<u>PAYEE</u>	<u>AMOUNT</u>	<u>COMMENT</u>
CANSLER, ANTHONY	\$404.04	Payroll
CONRAD, DOUGLAS L.	\$1,997.87	Payroll
GREINER, ASHLEY	\$69.58	Payroll
GREINER, TONIA	\$828.12	Payroll
HAMMES, TOMISHA	\$1,507.15	Payroll
HARMSEN, MICAH	\$1,400.30	Payroll
SLAUBAUGH, KEVIN L.	\$1,650.66	Payroll
EFTPS	\$2,360.56	Employee Withholdings
TREASURER, STATE OF IOWA	\$2,111.97	3rd Quarter Iowa Employee Tax Withholdings
TREASURER, STATE OF IOWA	\$3,773.52	3rd Quarter Water Excise Tax
TREASURER, STATE OF IOWA	\$6,376.70	3rd Quarter Sales Tax
H & M FARM AND HOME	\$339.50	Streets - Snow Fence Posts
MID-AMERICA PUBLISHING	\$305.42	All Dept. Publications
MIKE'S PARTS AND SERVICE	\$15,450.00	Streets/Snow - Salt Spreader
VISION AG	\$237.25	Streets - Weed Control
ION ENVIRONMENTAL SOLUTIONS	\$3,765.00	Water/Sewer - Contracted Services for October
COX SANITATION	\$4,178.80	Garbage Pick-Up/Bags/Tags
WASHINGTON LUMBER	\$48.92	Streets - Sign Posts Repairs
US CELLULAR	\$156.33	All Dept. Cell Phones
COUNTY LINE MART	\$388.79	Police - Veh. O & M
US FIRST	\$190.00	Parks - Portable Restrooms
WMPF GROUP LLC	\$227.10	All Dept. - City Clerk Ads in Southeast Union/Shopper
IOWA ONE CALL	\$29.70	Water/Sewer - Locates
FARMERS COOPERATIVE	\$677.69	All Dept. Veh O & M
HARRIS BOYZ	\$340.00	City Hall Bldg - Disconnect Air Conditioners for Roof F
ALLIANT ENERGY	\$8,789.23	All Dept. Gas/Electric
DEARBORN ROOFING	\$54,023.00	City Hall Bldg. - New Roof
WINDSTREAM	\$288.57	All Dept. Phone/Fax

TOTAL \$111,511.73

Sep-22

FUND	BEGINNING BALANCE	RECEIPTS	EXPENDITURES	END BALANCE
LIBRARY CD 1	\$39,615.87			\$39,615.87
LIBRARY CD 2	\$31,116.41			\$31,116.41
SEWER CD	\$146,336.66			\$146,336.66

SEWER VEH CD	\$20,947.46			\$20,947.46
WATER CD	\$70,682.00			\$70,682.00
WATER VEH CD	\$427.35			\$427.35
DARE	\$250.86			\$250.86
POLICE FORFEITURE	\$572.49			\$572.49
GEN FD INV	\$1,450.57	\$0.25		\$1,450.82
GEN FD LIBR INV	\$4,984.53	\$0.85		\$4,985.38
LIB BUILDING	\$1,306.17	\$0.22		\$1,306.39
LIB MEMORIALS	\$306.18	\$0.13		\$306.31
PERPETUAL CARE FUND	\$10,921.95	\$1.87		\$10,923.82
POLICE VEHICLE INV	\$10,517.49	\$1.80		\$10,519.29
PARK & CEM VEH	\$606.85	\$0.10		\$606.95
CITY HALL BLDG RPR	\$19,230.66	\$3.29		\$19,233.95
CIVIL DEFENSE FU	\$3,177.24	\$0.54		\$3,177.78
KEOTA DAYCARE	\$1,191.01	\$0.20		\$1,191.21
WILSON MEMORIAL LIB	\$17,586.52	\$3.01		\$17,589.53
T&A METER INV	\$23,688.83	\$4.06		\$23,692.89
SIDEWALK SAVINGS	\$14,533.46	\$6.23		\$14,539.37
WTR VEH SAVINGS	\$11,325.43	\$5.94		\$11,331.37
WTR TWR MAIN SAVINGS	\$9,650.51	\$4.14		\$9,654.65
SEWER VEH SAVINGS	\$9,126.11	\$3.91		\$9,130.02
SNOW EQUIPMENT SAVINGS	\$5,074.84	\$2.18		\$5,077.02
CHECKING	\$1,048,058.93	\$351,844.09	\$262,562.26	\$1,137,340.76
GENERAL		\$230,349.55	\$221,925.07	
GENERAL - LOCAL				
OPTION		\$7,221.97		
CITY HALL PETTY CASH	\$50.00			\$50.00
CITY HALL CASH DRAWER	\$100.00			\$100.00
DARE				
ROAD USE		\$14,069.66	\$2,986.32	
EMPLOYEE BENEFIT		\$17,501.06	\$12,242.95	
DEBT SERVICE		\$2,295.73		
CAPITAL IMPROVEMENT		\$15,617.70		
LIBRARY		\$314.39	\$2,944.59	
LIBRARY PETTY CASH	\$25.00			\$25.00
LIBRARY MUSEUM				
WATER		\$29,055.54	\$18,244.74	
CP. WTR. TRTMNT. PLANT				
CP. WTR. TOWER				
CP. WTR. MAIN DAVIS ST				
CP. WTR MAIN				
BROAD/DAVIS				
UTILITY DEPOSITS		\$404.06		
SEWER		\$35,053.15	\$10,061.74	
SEWER EXT-BROADWAY				
SEWER PLANT UPGRADE				
TOTAL				\$1,592,181.61

Department Reports:

-Public Works Department – City Hall’s new roof has been installed. Tremmel Back Hoe Service will come in to fix hydrant in the next week. The salt spreader was in bad shape. New one will be ordered. City wide clean up successful. Water main flushing will be October 25 and 26.

Chad McCleary – Water plant will be turned off on Tuesday and they will drain tower, switch over to rural water to drain the rest of the tower. The city will be on rural water while the tower is being cleaned. Hopefully by Monday the water will be shifted back over to the water treatment plant. Replaced the main valve on the water softener. Diffuser at the WWTP is still in the works to get fixed in November.

-Police Department – A written report was submitted. Reporting period of October 1 through October 15, 2022. There were seven service calls/complaints and thirteen citations issued. Service Calls/Complaints: one vandalism, one family and children, one disorderly conduct, one assist and serve, one misc. complaint, and two cat/dog/misc. animal. Citations issued: three Juvenile Motor Vehicle Theft/Golf Cart Class “D” Felony, three Juvenile Burglary 3rd Degree “D” Felony, two Juvenile Aid and Abet Motor Vehicle Theft/Golf Cart “D” Felony, two Juvenile Aid and Abet Burglary 3rd “D” Felony, and three Juvenile Criminal Mischief.

-Wilson Memorial Library – There was a large group for the afterschool program last week. The Keokuk County Extension Office will do the program next week for early out. The annual Halloween Party on October 31 from 4:00 to 5:00 p.m. at the library. Toni changed out the StoryWalk Story to a glow in the dark book. Board meeting will be on Monday, October 24.

-Keota Historical Museum – Working on the vault to update the Singmaster room. Display cases to put in the new room. Board meeting on Wednesday, October 19.

Discussion on Clerk Advisory Services. Councilman Conrad stated that he asked the city clerk to stay on in an advisory capacity after her last day. The Mayor and clerk will come up with an agreement to present at the next Council meeting.

Motion was made by Councilman Conrad to approve the Building Permit for 308 N. Fulton St. – Fence. Councilman McDonald seconded the motion. Motion passed with a 4-0 vote.

Motion was made by Bender to Resolution 2022-41: Wilson Memorial Library – Keokuk County Community Endowment Foundation Grant. Councilwoman Imhoff seconded the motion. Roll call vote: Ayes – Bender, Conrad, Imhoff, McDonald; Nays - None; Absent - Greiner. Motion passed with a 4-0 vote.

Motion was made by Councilman Conrad to Resolution 2022-42: Establishing a Review and Interview Committee for the Utility Billing Clerk Position. Councilwoman Imhoff seconded the motion. Roll call vote: Ayes – Bender, Conrad, Imhoff, McDonald; Nays - None; Absent - Greiner. Motion passed with a 4-0 vote.

Discussion of property 345 E. Broadway Avenue. Mayor Cansler, Councilman Keith Conrad, and Officer Doug Conrad met with the property owner. The options that were discussed were to clean up and clear off the lot, sell the lot, or put a fence/screen. The screen option was chosen by the property owner. The property owner set his timeline of having it completed in May 2023. The Council will write citations if the timeline is not followed.

Citizen comments –

Nancy Detweiler – She has some concerns about the lawn furniture on porches ordinance. She has redone her enclosed porch and put in windows. She was worried about the wording because she has actual furniture on her enclosed porch. Councilwoman Imhoff stated that the ordinance is for an open porch, not a screened in or enclosed porch. The Council will review the wording of the ordinance at the next meeting.

Clerk/Council/Mayor Comments –

City Clerk – Tomisha’s last day in office will be on November 8.

Conrad – Tiffany Greiner requested that if there are shelves in the basement available that the museum doesn’t want to use, she would be like to be put on a list to get them.

Imhoff – Paws and More requested to come to the November 7 meeting. She contacted Johnson County Refuse and they will be getting back to her about their services.

Cansler – The new city clerk starts Tuesday, October 18.

Motion was made by Councilman Conrad to adjourn at 8:21 p.m. Councilman Imhoff seconded the motion. Motion passed with a 4-0 vote. The City Council will next meet on Monday, November 7, 2022 at 7:00 p.m.

MAYOR ANTHONY CANSLER

ATTEST:

CITY CLERK TOMISHA HAMMES

These are not official minutes. These minutes will be approved at the next council meeting.