

## February 4, 2020

The Keota City Council met on February 4, 2020, at the Keota City Hall. The work session was called to order at 6:03 p.m. by Mayor Anthony Cansler.

Council Members answering roll call were: Curt Burroughs, Keith Conrad, and Rod Hill. Matt Greiner arrived at 6:10 p.m. Mike Bender was unable to attend. City employee present was Tomisha Hammes.

Discussion was had on the Ordinance for Rental Inspections for the first half of the work session. The Council then discussed salaries for the FY21 Budget.

Motion was made by Rod Hill to adjourn the work session at 6:55 p.m. Matt Greiner seconded the motion. Motion passed with a majority vote.

The Keota City Council Meeting was called to order at 7:00 p.m. by Mayor Anthony Cansler.

Council members answering roll call were: Matt Greiner, Curt Burroughs, Keith Conrad, and Rod Hill. City Employees present were Kevin Slaubaugh, Toni Greiner, and Tomisha Hammes. Also in attendance was Dan Flynn, Nick Mahan, Sheila Horras, Heath McDonald, Randy Buck, Deputy Eric Kephart, and Daryl Gehman – Kinross Mayor.

Motion was made by Councilman Burroughs to approve the consent agenda including the minutes from the January 20, 2020 meeting and payment of bills. Councilman Conrad seconded the motion. Motion passed with a majority vote.

**CITY OF KEOTA  
FEBRUARY 4, 2020 COUNCIL MEETING  
FOR PERIOD JANUARY 21 - FEBRUARY 4, 2020**

<u>PAYEE</u>	<u>AMOUNT</u>	<u>COMMENT</u>
BURROUGHS, ESTHER	\$25.22	Payroll
CONRAD, DOUGLAS L.	\$1,803.00	Payroll
GREINER, ASHLEY	\$25.22	Payroll
GREINER, TONIA	\$881.22	Payroll
HAMMES, TOMISHA	\$1,037.03	Payroll
MILLER, KEVIN	\$1,207.77	Payroll
SLAUBAUGH, KEVIN L.	\$1,458.56	Payroll
EFTPS	\$1,858.85	Employee Withholdings
IPERS	\$2,699.80	Employee Benefits
US POST OFFICE	\$130.55	Water Bills Postage
CENTERPOINT LARGE PRINT	\$198.34	Library - Large Print Books
INFOMAX	\$140.17	Library - Copier Lease
KEOTA EAGLE FOODS	\$17.35	Library - Programs
NOAH'S ARK ANIMAL WRKSP	\$241.61	Library - Programs
WINDSTREAM	\$142.61	Library - Phone/Fax
FIRST NATIONAL BANK	\$373.22	Library - Books/DVDs/Memorials
QUILL CORP.	\$101.42	All Dept. Office Supplies
KEOKUK COUNTY ABSTRACT CO.	\$350.00	201 S. Davis St. Abstract
DELTA INDUSTRIES	\$426.00	Sewer - Filters/Oil
ALLIANT ENERGY	\$5,967.47	All Dept. Gas/Electric
BLUE CROSS/BLUE SHIELD	\$9,864.14	Employee Health Benefits
IOWA ONE CALL	\$15.30	Water - Locates
KEOKUK COUNTY AUDITOR	\$775.17	November Election
MALLEY HARDWARE	\$38.28	All Dept. Supplies

MIKE'S PARTS AND SERVICE	\$9.18	Snow Removal - Snow Plow Part
TEMPLE LAW FIRM PLC	\$195.00	Legal - 201 S. Davis Street
KEVIN'S CELLULAR SALES & SERVICE	\$355.00	Snow - Snow Removal at Library
MID AMERICAN PUBLISHING	\$376.56	All Dept. Printing/Publishing
GALLS	\$240.16	Police - Supplies
VERIZON	\$40.01	Police - Hot Spot
ARNOLD MOTOR SUPPLY	\$62.80	Water - Battery for Generator
USA BLUEBOOK	\$19.02	Water - Supplies
IOWA MUNICIPAL FINANCE OFFICERS ASSN.	\$50.00	Clerk - Association Dues
<b>TOTAL</b>		
	<b>\$31,100.81</b>	

Citizens Forum: No comments.

Public Works Director Kevin Slaubaugh gave his report. The salt and sand is down. The skid loader needs new brackets and a cutter edge. The parts for that repair should arrive this week. The clerk and public works director have been working on cutting the budget. Motion was made by Councilman Conrad to approve the Public Works Report. Councilman Hill seconded the motion. Motion passed with a majority vote.

Officer Doug Conrad was out on a call and unable to attend the meeting. The Council reviewed his written Police Report. Report period is for January 14 to January 31, 2020: There were thirty-eight (38) service calls/complaints and three citations issued. Service Calls/Complaints: One burglary, one theft, one motor vehicle theft, one simple assault, one sex offenses, two trespass, one other criminal violations, one suspicion, three mental, one accident (traffic), nine assist and serve, one fire, one misc. complaints, one lost and found, three dog/cat/ misc. animal, five traffic violations, one vehicles (abandoned), one parking, one harassment, two scams. Citation: two speed/alternative enforcement and one driving barred/assist Keokuk County. Motion was made by Councilman Conrad to approve the written Police Report. Councilman Burroughs seconded the motion. Motion passed with a majority vote.

The Library Report was given by Library Board President Nick Mahan. Mahan stated that on Wednesday, February 5 they will be making Valentines for Vets all day at the library anyone is welcome to participate. There will be a STEM/Craft day for the early out on Wednesday, February 12. On Wednesday, February 26 for early out they will be working on doing a Virtual Reality presentation with the new VR system the library received through a tech grant. The library received a memorial in honor of Roger Richardson, so they will be purchasing a wooden book stand that will be engraved with his name and also some books. The elevator was inspected by the State of Iowa recently and will need an additional inspection done by an independent company. The Library Board wanted to know who would pay for the inspection. The Council let them know that it would be covered by the City. Motion was made by Councilman Conrad to approve the Library Report. Councilman Greiner seconded the motion. Motion passed with a majority vote.

Motion was made by Councilman Burroughs to approve Resolution 2020-06: Providing Financial Support to Area 15 Regional Planning Commission for FY21. Councilman Hill seconded the motion. Roll call vote: Ayes – Greiner, Burroughs, Conrad, Hill; Nays – None; Abstain – None Absent – Bender. Motion passed with a majority vote.

Motion was made by Councilman Burroughs to approve Resolution 2020-07: Approving the Washington County Riverboat Foundation Grant for the Pool Advocates. Councilman Greiner seconded the motion. Roll call vote: Ayes – Greiner, Burroughs, Conrad, Hill; Nays – None; Abstain – None Absent – Bender. Motion passed with a majority vote.

Dan Flynn, Pool Advocates, asked the Council if the Advocates would be able to put up plaques or a board listing those that donated to the new pool project at the pool when completed. They would like to list donations that were made in honor of people in alphabetical order, grants that were received, and also businesses and individuals that have donated. There would be a breakdown of amounts bracketed out similar to what the Keota School does for their donations. The Council stated that they are in favor of this idea and to move forward with it. Flynn also asked if it would be okay to put up a fundraising goal chart showing how much has been raised and what the goal is for the project. The Council agreed to this as well. Other items that the Advocates are working on is a Dunk Tank at the Keota Fun Days and a float in the parade. There will be a breakfast on February 23, 2020 at Holy Trinity Parish Hall from 7:00-11:30 a.m. for a pool fundraiser. A door to door canvas in Keota and rural Keota will be done in the upcoming weeks. They are also working on a number of grants to submit as well. The next Keota Pool Advocates meeting will be on Wednesday, February 19 at the Keota VFW starting at 6:00 p.m.

The Keota Daycare was discussed. The Council stated that the Daycare Committee needs to meet again to look into finding an architect to draw up plans for the State Fire Marshal to review for the location. Councilman Conrad stated that the Committee will meet this month and get the ball rolling on the project.

Councilman Burroughs presented the Rental Inspection Ordinance that the City of Keota has in place. He made some recommendations for changing the ordinance to remove the yearly required inspections as it is costing the city a great deal of money and time to do these inspections. There is already an ordinance in place stating that the Council has the authority to order an inspection at any time if there is a clear issue or a complaint made about the property. Also, the Council has the authority to require an inspection before the sale or transfer of a property. He requested that there be an amendment to the Ordinance and that it be placed on the agenda for the next meeting.

Motion was made by Councilman Conrad to approve The Roost's Liquor License. Councilman Greiner seconded the motion. Motion passed with a majority vote.

A property that is for sale in Keota was recently broken into and vandalized. The drains were all plugged and water turned on causing damage and water usage of 232,100 gallons equating to a bill of \$1793.40. The Council stated to leave the bill on the account until the investigation is final. If someone is charged with vandalism, then that person will be assessed the cost of the water, but the property owner would not be responsible for the water bill due to the break in.

Clerk/Council/Mayor Comments: The city clerk asked if the Council would allow Esther Burroughs, library assistant, to come in to city hall to do a few things such as get the money for the water bills out of the drop box, check emails and messages, etc. while the clerk is on vacation in March. It would be about 1-2 hours of work maximum during that week. The Council stated that that would be fine to do. The Council will need to come up with a Mission Statement for the City that is needed for a couple of upcoming grants. There have been a few complaints about Cox Sanitation not picking up residents' trash and also about the trash bags they are purchasing not be usable. The affidavit for the 201 S. Davis Street property sale will be filed with the Keokuk County Recorder on Wednesday. The clerk has also started to clean out cabinets and hopes to tackle the attic space in April for the upcoming move. The Mayor and a few of the Councilmen requested to help with that process. Councilman Greiner stated that he talked with Officer Doug Conrad and the police truck is in need of new tires. Councilman Greiner told Officer Conrad to get them replaced. Councilman Burroughs stated that as far as the Keota Fire Department Contract he thinks that the city should continue to pay for the full Alliant Energy bill until city hall gets moved to the new building, then at that time look into renewing

the contract with the Keota Fire Department to include that the fire department is responsible for the full cost of utilities at the fire station. Mayor Cansler reminded everyone of the Budget Meeting on Wednesday, February 12 starting at 6:00 p.m. at the Keota City Hall.

Motion was made by Councilman Greiner to adjourn the meeting at 8:04 p.m. Councilman Conrad seconded the motion. Motion passed with a majority vote. The Keota City Council will meet on Wednesday, February 12 at 6:00 p.m. for the Max Property Tax Levy Public Hearing and Budget Meeting and then on Tuesday, February 18, 2020 for their regular meeting starting at 7:00 p.m.

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MAYOR ANTHONY CANSLER

ATTEST:

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CITY CLERK TOMISHA HAMMES

\*These are not official minutes. These minutes will be approve at the next council meeting. All documents mentioned in these minutes can be viewed during business hours at the Keota City Hall.