

November 5, 2018

The Keota City Council met on November 5, 2018, in the city hall. The meeting was called to order at 7:00 p.m. by Mayor Anthony Cansler.

Council Members answering roll call were: Matt Greiner, Scott Westendorf, Keith Conrad, Rod Hill, and Mike Bender arrived at 7:34 p.m. City employees present were Tomisha Hammes and Kevin Miller. Also in attendance was Chad McCleary – ION Environmental, Dan Flynn, Patty Tinnes, Mary Pat Redlinger, Jade Redlinger, Karen Sypherd, Delbert Sypherd, Linda Werger, Kathy Davis, Jim Tinnes, Jason Milam, and Amy Stourac - *The Keota Eagle*.

Motion was made by Keith Conrad to approve the minutes from the October 15, 2018 meeting. Matt Greiner seconded the motion. Motion passed with a majority vote.

Before the bills were approved Scott Westendorf asked about the bill for legal fees from Holland, Michael, Raiber and Sittig. There was not a breakdown of cost of each item listed. The city clerk was asked to call and request a new bill with a breakdown of charges before payment. Motion was made by Rod Hill to approve the payment of bills with removing the bill from Holland, Michael, Raiber, and Sittig. Scott Westendorf seconded the motion. Motion passed with a majority vote.

Motion was made by Scott Westendorf to approve the month end financials for August. Matt Greiner seconded the motion. Motion passed with a majority vote.

Officer Conrad was absent and a written Police Report was presented. Mayor Cansler read aloud the Special Traffic Enforcement Project that Officer Conrad did between October 16 and October 31, 2018. There were twenty-seven (27) complaints and/or service calls from October 12th to October 31st. One assault, one burglary, one theft, one motor vehicle theft, three simple assaults, three family and children, one other criminal violations, two suspicion, two traffic accidents, three other accidents, two attempt to locate, three traffic violations, one domestic abuse, three harassment. Motion was made by Scott Westendorf to approve the Police Report. Rod Hill seconded the motion. Motion passed with a majority vote.

Citizen Forum: Dan Flynn stated that at the last city council meeting he presented a letter to the city council with about twenty signatures on it. Officer Conrad went around and talked to the letter signees. Mr. Flynn asked why the people who signed the letter were recorded during the conversation Officer Conrad had with them. Mayor Cansler stated that it would be a question to ask Officer Conrad at the next council meeting since he was not present at this one. Karen Sypherd stated that the city council should have been the ones to go around to talk to the people who signed the letter and not Officer Conrad because Officer Conrad works for the city. Rod Hill stated that he was able to talk to five people that had signed the letter to ask them about it. Linda Werger stated that she was disappointed that Officer Conrad recorded her during their conversation and didn't notify her that she was being recorded. She said that she had a right to know that she was being recorded. Jason Milam asked if anyone else has been served papers that have vehicles with no license plates. He wanted to know why he was being charged and no one else has. Matt Greiner stated that there were numerous complaints about Mr. Milam's property and that is why the council had Officer Conrad charge him. If Mr. Milam wants to make a complaint about others that have vehicles without license plates, then the council will have Officer Conrad look into those complaints. Jim Tinnes asked about any updates in regards to the McDonald Boneyard. Keith Conrad stated that he did the walk thru before the city council meeting at McDonald Boneyard. The attorney has been asked to look into writing up a Salvage Yard Ordinance for the council to review. Keith Conrad also commented that at a recent Zoning Board meeting he brought up the Hours of Operation for businesses located in residential areas. He commented that the Zoning Board didn't seem open to the idea of restricting the hours when businesses can run in the residential areas.

Kevin Slaubaugh was absent, so there was no Public Works Report. Kevin Miller attended the meeting per the Mayor's request. Mayor Cansler asked Kevin Miller how long he had been working for the city now, what he had learned so far, and what he typically does on a daily basis. No motion needed since no report was given.

Motion was made by Keith Conrad to approve the ION Contract Option #2. Scott Westendorf seconded the motion. Motion passed with a unanimous vote.

The Council discussed further the Workforce Housing Loan Program and the Nuisance Property and Abandoned Building Remediation Loan Program. Keith Conrad will talk more about these programs with Scott Flynn.

Motion was made by Scott Westendorf to approve the Pay Application for the Northwest Drainage Project to Waterhouse Construction. Keith Conrad seconded the motion. Motion passed with a 4-1 vote.

Motion was made by Scott Westendorf to approve the Fall/Winter 2018 Newsletter. Matt Greiner seconded the motion. Motion passed with a unanimous vote. The city clerk will get the newsletters sent out later this week.

The city clerk presented information to the council regarding GovPay which would allow residents to pay for water bills, permits, and police fines by credit card and/or debit card. The council will make a decision on this item at the next council meeting.

The city clerk presented an updated City of Keota handbook and Cell Phone Policy for the council to review. The council will make a decision on both items at the next council meeting.

Motion was made by Scott Westendorf to approve the building permit for 501 W. Broadway Avenue for a fence. Keith Conrad seconded the motion. Motion passed with a unanimous vote.

Clerk/Council/Mayor Comments: The city clerk stated that she has asked Rita Sheetz to attend the November 19 meeting to discuss employee health insurance. All city departments will be closed on Monday, November 12 in observance of Veterans Day which is on Sunday this year. The clerk will be at a budget workshop on Thursday, November 15. Matt Greiner stated that he talked with Officer Conrad about the Milam trial. Mr. Milam has until Monday, November 12 to get things cleaned up and Greiner told Officer Conrad to talk to the Mayor, but Greiner felt that citations needed to start on Tuesday if the property wasn't cleaned up. Scott Westendorf commented that the council was made to believe that the Zoning Board would approve the hours of operation that the council had discussed. He asked if others on the council were in favor of the hours. Greiner stated he was in favor of the hours of operation. Rod Hill said that the council should talk to the members of the Zoning Board individually about the hours of operation, but was in favor of setting hours. Mike Bender stated he is in favor of the hours of operation if they are listed in a Salvage Yard Ordinance. Bender asked the clerk to look into the possibility of asking to have Milam pay the attorney fees in the future if the city has to go back to court. Rod Hill stated that the Washington County Riverboat Foundation sent out the emails inviting recipients to the reception to receive their grants and the Daycare Committee did not receive the grant for this cycle. Mayor Cansler asked the clerk when the employee evaluations and budget meetings would take place. The evaluations will be done at both regularly scheduled council meetings in December. The budget meetings will be in January. The revenues will be discussed on January 7 and expenditures on January 21, 2018.

Motion was made by Scott Westendorf to adjourn the meeting at 8:32 p.m. Keith Conrad seconded the motion. Motion passed with a unanimous vote. The next regular city council meeting will take place on Monday, November 19, 2018 starting at 7:00 p.m.

MAYOR ANTHONY CANSLER

ATTEST:

CITY CLERK TOMISHA HAMMES

*These are not official minutes. These minutes will be approve at the next council meeting. All documents mentioned in these minutes can be viewed during business hours at the Keota City Hall.