

## August 20, 2018

The Keota City Council met on August 20, 2018, in the city hall. The meeting was called to order at 7:00 p.m. by Mayor Anthony Cansler.

Council Members answering roll call were Matt Greiner, Scott Westendorf, Keith Conrad, Mike Bender, Rod Hill. City Employees present were Tomisha Hammes, Kevin Slaubaugh, and Doug Conrad. Also in attendance was Jade Redlinger, Mary Pat Redlinger, Dan Flynn, Jim Tinnes, Patty Tinnes, Denny Lyle, Melinda Eakins, Jessica Mahan, Nick Mahan, Jason Milam, Amy Stourac - *The Keota Eagle*.

Motion was made by Keith Conrad to amend the agenda adding Approve Resolution 2018-16 to number 16 and Approve New Museum Board Member to number 7. Scott Westendorf seconded the motion. The motion passed with a unanimous vote.

Motion was made by Scott Westendorf to approve the amended agenda. Matt Greiner seconded the motion. The motion passed with a unanimous vote.

Mayor Cansler opened the Public Hearing on the Plans and Specifications Form of Contract and Estimate of Cost for the Northwest Drainage Improvements. Kevin Slaubaugh presented the plans and Tomisha Hammes gave the cost estimates for the project. The Bid Letting is set for August 30, 2018 at 1:00 p.m. The bids will be awarded on Tuesday, September 4, 2018 with the current project deadline of October 15, 2018. There were no comments, concerns, or objections verbally or written to the clerk on this project. Motion was made by Keith Conrad to adjourn the Public Hearing at 7:06 p.m. Rod Hill seconded the motion. Roll call vote: Ayes: Matt Greiner, Scott Westendorf, Keith Conrad, Mike Bender, Rod Hill; Nays: None. Absent: None. Motion passed with a unanimous vote. Mayor Cansler then opened the regular meeting.

Motion was made by Keith Conrad to approve the minutes of the previous meeting. Rod Hill seconded the motion. Motion carried with a unanimous vote.

Citizens Comments: Jim Tinnes asked if there were any updates on the McDonald Boneyard. The clerk will call the city attorney on Tuesday to see if there are any updates. Nick Mahan asked about the water violation letter that was sent out. Kevin Slaubaugh stated that the samples were sent in late, but there is nothing wrong with the water. It was a requirement by the DNR to notify the public about the time the samples were sent in.

Public Works Director Kevin Slaubaugh reported that 508 N. Davis Street lot has been seeded. Black dirt will need to be hauled down to the sewer plant. Slaubaugh purchased a spray foam kit to insulate the sampler building. He received estimates on a heating and cooling system for the sampler building. He will call Kuensters to get it installed. Motion was made by Mike Bender to approve the Public Works Report. Scott Westendorf seconded the motion. Motion passed with a unanimous vote.

Officer Doug Conrad presented his Police Report. He had thirty-four (34) service calls/complaints. One robbery, two burglary, one theft, one motor vehicle theft, one simple assault, one forgery, one controlled substance, two family and children, one intoxication, two disorderly conduct, two suspicion, two assist and serve, one alarm, three misc. complaints, two lost and found, two dog/cat/misc. animal, one livestock, two traffic violations, two domestic abuse, and four harassment. Two citations were issued. One for Animal at Large/Municipal Infraction and one Violation Domestic Abuse No Contact Order. A Citation was written for a junk and junk vehicle complaint, but city attorney will have the charges dismissed due the wording of the ordinance not backing up the citation. The city attorney has given a recommendation on how to amend the wording on the Junk and Junk Vehicle Ordinance. The Council discussed the amount of call back time for the police department. Officer Conrad stated that he is different from the other city employees when it comes to call back time accumulation. There were a couple complaints about trash at 212 N. Davis Street. Officer Conrad commented that he is working with the

tenants to get it clean up and that they are planning on moving out by mid-September. Motion was made by Keith Conrad to approve the Police Report. Mike Bender seconded the motion. Motion passed with a unanimous vote.

Denny Lyle and Melinda Eakins spoke with the Council about getting water supplied to the KeWash Trailhead. They requested that the City of Keota pay for half of the cost to get water to the trailhead and the Washington County Riverboat Foundation Grant would match the other half. Kevin Slaubaugh will call and get an estimate of what the project will cost.

Motion was made by Keith Conrad to approve the Myers Construction Pool Proposal for Design and Construction Drawings. Matt Greiner seconded the motion. Motion passed with a unanimous vote.

Motion was made by Matt Greiner to change the first September meeting to Tuesday, September 4 due to Labor Day. Scott Westendorf seconded the motion. The motion passed with a unanimous vote.

The Council reviewed the proposal for the Security System at city hall. The clerk will look into more options and present them at the next council meeting.

Keith Conrad reported that he and Tomisha Hammes talked to Nick Beinhart and Tom Hahn at Libertyville Savings Bank about financing for the Keota Daycare, should a grant be awarded. The council will need to approve a resolution at the next meeting to allow the Daycare Committee to apply for the Washington County Riverboat Foundation Grant.

The Zoning Board met at city hall on Wednesday, August 15 to discuss rezoning 126 E. Broadway Avenue to residential per a request from a possible new business owner. The Zoning Board is not allowed to spot zone, but offered the business owner the opportunity to meet with the Board of Adjustments to get a Conditional Use Variance.

Motion was made by Scott Westendorf to approve the Building Permit for 110 North Chesney for a fence. Matt Greiner seconded the motion. Motion passed with a unanimous vote.

Motion was made by Mike Bender to approve Resolution 2018-16: Brownfield/Grayfield Redevelopment Tax Credit Application for the Redevelopment of the Ramsey Building. Scott Westendorf seconded the motion. Roll call vote: Ayes: Matt Greiner, Scott Westendorf, Keith Conrad, Mike Bender, Rod Hill; Nays: None. Absent: None. The motion passed with a unanimous vote.

Motion was made by Matt Greiner to change the checking account TENNIS COURTS to KEOTA DAYCARE. Mike Bender seconded the motion. Motion passed with a unanimous vote. This account has been set up to allow those wanting to donate to the Keota Daycare Building anytime at Libertyville Savings Bank anonymously or by name.

Motion was made by Matt Greiner to approve the Vault Storage Proposal through Banyon Software. Mike Bender seconded the motion. Motion passed with a unanimous vote. This is an offsite backup storage of the city's Payroll, Utility Billing, and Fund Accounting through Banyon in case of emergency. If a computer crashes, a natural disaster happens, fire, or theft, the City of Keota will be able to restore their software programs to the most current date.

Motion was made by Keith Conrad to approve the Payment of Bills. Matt Greiner seconded the motion. Motion carried with a unanimous vote.

Clerks/Council/Mayor Comments: Tomisha Hammes presented the thank you that was put in the newspaper for

RAGBRAI in Keota. She was contacted about a Sigourney-Keota Community Hawkeye Day at Kinnick for reduced tickets. She will post the information online and hang signs in town about the event. The Local Option Sales tax estimates were given for 2018-2019. Tomisha will contact Paul Greufe, an HR representative that wrote the City of Keota Handbook about some council questions and request an estimate on updating the current handbook. She briefly discussed what she learned at the Banyon Software Training she attended the previous week. Other items that were discussed were hours of operation for businesses in residential areas. Complaints have been made about the noise from a business before 6:00 a.m. The animal control ordinance was discussed briefly. The city clerk will contact the city attorney to discuss updates on the animal control ordinance, junk and junk vehicle ordinance, nuisance ordinance, and also what can be done with the hours of operation in a residential area. Mayor Cansler thanked everyone for their extra time they have put into projects or issues/items that have come up outside of meetings.

Motion was made by Scott Westendorf to adjourn the meeting at 8:41 p.m. Mike Bender seconded the motion. Motion passed with a majority vote. The next Keota City Council Meeting will take place on Tuesday, September 4, 2018, at 7:00 p.m.

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MAYOR ANTHONY CANSLER

ATTEST:

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CITY CLERK TOMISHA HAMMES

\*These are not official minutes. These minutes will be approve at the next council meeting. All documents mentioned in these minutes can be viewed during business hours at the Keota City Hall.