

April 16, 2018

The Keota City Council met on April 16, 2018, in the city hall. The meeting was called to order at 7:00 P.M. by Mayor Anthony Cansler.

Council Members answering roll call were Matt Greiner, Scott Westendorf, Keith Conrad, Mike Bender, and Rod Hill. Employees present were Tomisha Hammes and Kevin Slaubaugh. Officer Doug Conrad was absent. Also in attendance was Chad Sieren, Dan Flynn, Cory Greiner, Jerry Sheetz – Lyle Insurance, Heath Hockenberry – Jester Insurance Services, Morgan Pilcher - *The Keota Eagle*.

Motion was made by Scott Westendorf to approve the agenda. Rod Hill seconded the motion. Motion passed with a unanimous vote.

Motion was made by Rod Hill to approve the minutes of the previous meeting. Scott Westendorf seconded the motion. Motion carried with a unanimous vote.

Citizens Comments: Before citizens' comments were made, Mayor Cansler stated that there will be a three minute limit on comments for each person. Dan Flynn handed out a signed document – Open Records Request for the records of Officer Conrad's cell phone. Including copies of text messages, numbers Officer Conrad contacted, and billing statements for the dates of October 31, 2017 to and including November 8, 2017. No other citizen comments were made.

Public Works Director Kevin Slaubaugh presented the Public Works Report. The Streets were cleaned after the last council meeting and then it snowed, so the street sweeper is ready to go once the weather starts to cooperate. The trees, approved by the council, were taken down at the ball fields per the Ball Association's request and the new light poles are up. Electricity is out at the park until Ollinger Electric finishes up with their work at the ball fields. Sludge removal in Cell #1 at the Waste Water Treatment Plant is done. Waggoner Solutions is moving to Cell #2. There was a delay on work due to more sludge in the lagoons than anticipated. Their original estimation was a depth of 2 to 6 feet of sludge, but there was about 9 feet at one end and 6 feet at the other end. Motion was made by Keith Conrad to approve the Public Works Report. Mike Bender seconded the motion. Motion passed with a unanimous vote.

Motion was made by Rod Hill to approve the LL Pelling Agreement for Sealcoat Work on City of Keota Streets for the Summer of 2018. Keith Conrad seconded the motion. Motion carried with a unanimous vote.

Officer Doug Conrad was absent, but had a written report for the Council. There were sixteen service calls/complaints. One arson, two family and children, four assist and serve, one misc. complaint, one dog/cat/misc. animal, one livestock, one traffic violation, two parking, one domestic abuse, two harassment. Motion was made by Rod Hill to approve the written Police Report. Scott Westendorf seconded the motion. Motion passed with a unanimous vote.

Motion was made by Matt Greiner to table the approval of Officer Conrad's Salary for FY19. Mike Bender seconded the motion. Motion carried with a unanimous vote. City Clerk Hammes contacted the City Attorney Robert Michael in regards to the March 5, 2018 vote of 3-2 in favor of a zero percent increase for Officer Conrad's Salary for FY19 and then the Mayor's veto of the motion. Attorney Michael stated that the Mayor can veto a Resolution and/or Ordinance, but not a motion. Therefore, the motion for a zero percent increase for Officer Conrad's FY19 Salary passed by majority vote of 3-2 on March 5, 2018. The council will next need to approve Resolutions for each city employee FY19 Salary and at that time if the Mayor chooses to, he is able to veto the Resolution for Officer Conrad's FY19 salary.

Jerry Sheetz, Lyle Insurance, went over the City's Insurance Policy. There is an increase in property coverage due to the new Waste Water Treatment Plant. Overall, the City's Insurance went up \$174.00 for the year. Heath Hockenberry, Jester Insurance Services, talked briefly about the coverage that the City of Keota now has with their Cyber Liability Program and answered any questions the Council had in regards to the policy.

Chad Sieren and Cory Greiner, Keota Ragbrai Committee, spoke with the Council about the Ragbrai Meeting they attended on Saturday, April 7 in Ames. They presented the Council with a recommended timeline of events leading up to Ragbrai, the Vendor Permits required by Ragbrai to be posted, and a list of items that need to be discussed moving forward with the event. There needs to be Traffic Control at the east end and west end of town directing traffic. All vendors will be required to have a proof of liability insurance. It is recommended, but not required, to have non-profit groups work together in a centralized location instead of being spread throughout town. There needs to be a location specified for seating with chairs, picnic tables, etc. – the committee thought that the fire station would be a good location for that. The fire station would also be a good location for the free water that is needed to be available. Bike shops will be set up on the east side of town. There will be an informative Vendor's Meeting on Tuesday, May 8 at Lagos Acres Golf and Country Club starting at 7:00 p.m. This meeting is open to the public and recommended to those wishing to set up a stand/food truck/etc. the day Ragbrai comes to Keota.

City Clerk Tomisha Hammes has talked to a few organizations regarding Habitat for Humanity. The response has been negative due to distance, resources, and funding with area Habitat for Humanity groups. The City will look into the project again in the future.

The Iowa Rural Development Summit took place on Thursday, April 5 in Grinnell. City Clerk Tomisha Hammes and Scott Flynn attended the Summit. The Community Catalyst and Building Remediation Grant was awarded to the City of Keota in the amount not to exceed \$100,000 to be used for the rehabilitation of the Ramsey Building, owned by Scott Flynn, in the City of Keota as stated in the grant application.

Motion was made by Keith Conrad to approve the Liquor License for Lagos Acres Golf and Country Club. Mike Bender seconded the motion. Motion carried with a unanimous vote.

Motion was made by Scott Westendorf to approve the Liquor License for the Keota VFW. Keith Conrad seconded the motion. Motion carried with a unanimous vote.

Motion was made by Matt Greiner to approve the Leander Construction Pay Application #10. Scott Westendorf seconded the motion. Motion carried with a unanimous vote.

Motion was made by Scott Westendorf to approve the Public Hearing on May 21, 2018 at 7:00 p.m. for the final FY18 Budget Amendments. Mike Bender seconded the motion. Motion carried with a unanimous vote.

Motion was made by Scott Westendorf to approve the March Financial Report. Keith Conrad seconded the motion. Motion carried with a unanimous vote.

Motion was made by Rod Hill to approve the Payment of Bills. Scott Westendorf seconded the motion. Motion carried with a unanimous vote.

Clerks/Council/Mayor Comments: City Clerk Tomisha Hammes stated that she has received complaints in regards to trucks traveling down the alleyway between North Lincoln Street and North Jefferson Street. Ruts are being cut deeply into the grass between the properties. She also received a complaint that there is a truck at 208 South Green Street that has been sitting there for months along the road. The Council requested that Officer Conrad look into both of these items. Lifeguard ads have been sent to the area newspapers and area schools were

asked to have the ad read on their announcements. The new deadline for the lifeguard applications is May 1, 2018. The clerk asked about ownership of Lagos Acres parking lot. It was stated that Lagos Acres owns the parking lot and that the City of Keota has an easement for use of the pool. The clerk requested a list of items that the City owns versus what the Ball Association owns at Wilson Park. The council thought that the City owned the land, bleachers, and also the concession stand through the Dill Memorial Donation. The Ball Association owns batting cage, fencing, sheds, and lighting. She was told to contact Jerry Sheetz to make sure everything is covered with insurance and to see if it is itemized through the policy. The clerk talked with Sheriff Casey Hinnah about Officer Doug Conrad's dispatch calls per the Council's request. The idea of having Officer Doug Conrad email the city's email account and also Keokuk County Dispatch when he is on duty and when he goes off duty to time/date stamp was a suggestion instead of having dispatch sign off on his timesheets. It was also discussed to have Officer Doug Conrad get a new cell phone number and delete his old number. That way calls can filter through dispatch instead of residents calling him directly. Joe Baumert sent a message stating his concern with the Junkyard on North Davis Street, the number of vehicles, items not strapped or tarped on incoming trailers, and tearing up the streets. The Council has requested the Officer Doug Conrad check to make sure all the vehicles are licensed/registered/operational at the property on North Davis Street and remind the property owners that incoming trailer loads need to be strapped down or tarped. When the weather improves, the Council will have Kevin Slaubaugh get the street cleaner down to that part of town to clean up the streets. Matt Greiner commented that there was a vehicle that needs to be check on 108 North Ellis Street and double check that clean-up has happened at 112 North Ellis Street. A request to have Officer Conrad present around the park on Friday, April 20 was mentioned due to a wedding and reception happening there that evening. Keith Conrad stated that the Daycare Committee met and drew up a letter to send to local builders asking for estimates for a new Daycare Facility. The letters gave a deadline of May 14, 2018. After that date, the committee will meet and go over the estimates and present them to the Council.

Motion was made by Scott Westendorf to adjourn the meeting at 9:17 p.m. Mike Bender seconded the motion. Motion passed with a unanimous vote.

The next Keota City Council Meeting will take place on Monday, May 7, 2018, at 7:00 p.m.

MAYOR ANTHONY CANSLER

ATTEST:

CITY CLERK TOMISHA HAMMES