

**AGENDA
KEOTA CITY COUNCIL
225 E. BROADWAY AVE.
SEPTEMBER 7, 2022
7:00 P.M.**

1. Roll Call

2. *Approve Consent Agenda

Note: These are routine items and will be enacted by one motion without separate discussion unless a Council member requests an item be removed for separate consideration.

- a. Minutes of August 15, 2022 meeting
- b. Bills for payment

3. Department Reports

- a. Public Works
- b. Police
- c. Library
- d. Museum

4. Business

- a. Approve Resolution 2022-35: FY22 Street Finance Report (SRF)
- b. Approve Building Permit for 501 E. Washington Avenue – Fence
- c. Approve Building Permit for 105 W. Washington Avenue
- d. Approve Liquor License for Bev the Barbarian LLP
- e. Discussion of Museum Expansion within the City Hall Building
- f. Discussion of Library Budget Amendment for Infomax Billing

5. Citizen Comments

6. Clerk/Council/Mayor Comments

7. *Adjournment

*Mayor Anthony Cansler*Councilman Matt Greiner*Councilwoman Danielle Imhoff
*Councilman Keith Conrad*Councilman Mike Bender*Councilman Heath McDonald

*Public Works Director Kevin Slaubaugh*Public Works Employee Micah Harmsen*Police Chief Doug Conrad
*City Clerk/Administrator Tomisha Hammes

AUGUST 15, 2022

The Keota City Council met on August 15, 2022 at the Keota City Hall. The meeting was called to order at 7:00 p.m. by Mayor Anthony Cansler.

Council members answering roll call were: Keith Conrad, Danielle Imhoff, and Heath McDonald. City Employee present was Tomisha Hammes. Also in attendance was Rich Klein, Chad McCleary, Dan Flynn, Karen Sypherd, and Nick Beinhart.

Motion was made by Councilman Conrad to approve the consent agenda including minutes from the August 1, 2022 meeting, payment of bills, and July month end financials. Councilman McDonald seconded the motion. Motion passed with a 3-0 vote.

CITY OF KEOTA
AUGUST 15, 2022 COUNCIL MEETING
FOR PERIOD AUGUST 2 - AUGUST 15, 2022

<u>PAYEE</u>	<u>AMOUNT</u>	<u>COMMENT</u>
ALTENHOFEN, CHERYL	\$138.95	Payroll
CONRAD, DOUGLAS L.	\$1,997.87	Payroll
GREINER, ASHLEY	\$69.58	Payroll
GREINER, TONIA	\$945.54	Payroll
HAMMES, TOMISHA	\$1,507.15	Payroll
HARMSSEN, MICAH	\$1,400.30	Payroll
SLAUBAUGH, KEVIN L.	\$1,650.66	Payroll
EFTPS	\$2,358.13	Employee Withholdings
B & B BUILDERS	\$8,802.00	Library - Metal Roof
H & M FARM AND HOME	\$69.99	Pool Project - Basketball Court Removal Supp
TREMMEL BACKHOE SERVICE	\$1,270.20	Water - Service Line Repair at Cemetery
MILLER AUTO BODY	\$363.80	Police - New Vehicle Decal Installation
CARGILL	\$6,010.43	Water - Salt
US FIRST	\$215.00	Parks - Portable Restrooms at Park/Trailhead
ION ENVIRONMENTAL SOLUTIONS	\$3,625.00	Water/Sewer - August Operations and Labs
SCOTT WESTENDORF	\$3,833.33	Cemetery - Contracted Mowing
COUNTY LINE MART	\$715.31	Police - Veh. O & M
VISION AG	\$507.55	Park/Streets - Weed Control
UNITED STATES POST OFFICE	\$170.72	Water/Sewer - Postage for Bills
US CELLULAR	\$156.33	All Dept. Cell Phones
FARMERS COOPERATIVE	\$925.23	All Dept. Veh. O & M
MID- AMERICA PUBLISHING	\$146.03	All Dept. Publishing
METERING & TECHNOLOGY SOLUTIONS	\$7,525.80	Water - Network Receiver for New Water Met
H & B INSTALLATION	\$625.00	City Hall - Entry Floor Repair
BRUTY'S CARPET CORNER	\$2,199.82	City Hall - Entry Flooring
COX SANITATION	\$6,813.20	Garbage - Pick-Up/Bags/City Wide Clean Up/!
RIVER PRODUCTS COMPANY INC	\$303.09	Down Streets - Service Line Repairs
TOTAL	\$54,207.06	

Jul-22

FUND	BEGINNING BALANCE	RECEIPTS	EXPENDITURES	END BALANCE
LIBRARY CD 1	\$39,591.19			\$39,591
LIBRARY CD 2	\$31,097.03			\$31,097
SEWER CD	\$146,245.51	\$91.15		\$146,336
SEWER VEH CD	\$20,947.46			\$20,947
WATER CD	\$70,682.00			\$70,682
WATER VEH CD	\$427.35			\$427

DARE	\$250.86			\$250.86
POLICE FORFEITURE	\$572.49			\$572.49
GEN FD INV	\$1,450.20	\$0.13		\$1,450.33
GEN FD LIBR INV	\$4,983.24	\$0.44		\$4,983.68
LIB BUILDING	\$1,305.83	\$0.12		\$1,305.95
LIB MEMORIALS	\$306.18			\$306.18
PERPETUAL CARE FUND	\$10,919.14	\$0.96		\$10,920.10
POLICE VEHICLE INV	\$27,184.09	\$9.61	\$16,678.00	\$10,515.70
PARK & CEM VEH	\$606.70	\$0.05		\$606.75
CITY HALL BLDG RPR	\$19,225.71	\$1.68		\$19,227.39
CIVIL DEFENSE FU	\$3,176.42	\$0.28		\$3,176.70
KEOTA DAYCARE	\$1,190.71	\$0.10		\$1,190.81
WILSON MEMORIAL LIB	\$17,581.99	\$1.54		\$17,583.53
T&A METER INV	\$23,682.73	\$2.08		\$23,684.81
SIDEWALK SAVINGS	\$14,533.46			\$14,533.46
WTR VEH SAVINGS	\$29,325.43		\$18,000.00	\$11,325.43
WTR TWR MAIN SAVINGS	\$9,650.51			\$9,650.51
SEWER VEH SAVINGS	\$9,126.11			\$9,126.11
SNOW EQUIPMENT SAVINGS	\$5,074.84			\$5,074.84
CHECKING	\$1,160,402.39	\$121,661.84	\$175,986.42	\$1,106,077.00
GENERAL		\$42,149.54	\$163,435.07	
GENERAL - LOCAL				
OPTION		\$9,133.17		
CITY HALL PETTY CASH	\$50.00			\$50.00
CITY HALL CASH DRAWER	\$100.00			\$100.00
DARE				
ROAD USE		\$9,491.75	\$57,033.97	
EMPLOYEE BENEFIT		\$698.34	\$5,534.97	
DEBT SERVICE		\$95.42		
CAPITAL IMPROVEMENT		\$715.52		
LIBRARY		\$426.95	\$3,391.75	
LIBRARY PETTY CASH	\$25.00			\$25.00
LIBRARY MUSEUM		\$320.00	\$715.00	
WATER		\$30,011.82	\$90,946.20	
CP. WTR. TRTMNT. PLANT				
CP. WTR. TOWER				
CP. WTR. MAIN DAVIS ST				
CP. WTR MAIN				
BROAD/DAVIS				
UTILITY DEPOSITS		\$402.08	\$272.38	
SEWER		\$28,325.39	\$10,744.92	
SEWER EXT-BROADWAY				
SEWER PLANT UPGRADE				
	TOTAL			\$1,560,820.00

Department Reports:

-Public Works Department – Chad McCleary, Ion Environmental Solutions – they worked on the water softener system today. There cannot be an adjustment to cut the chlorides to be within the DNR compliance. The City was given a 5 year extension to be in compliance with the chlorides, so by next summer the City would need to have a plan in place to fix the issues. This means that the City is going to have to look into making updates to the Water Treatment Plant and investing money into doing so. The technology at the water treatment plant that the City is currently using is obsolete according to Chad McCleary. He will contact French Reneker to start a conversation on what the City's options are.

High service pump is ready for pick-up. Waggoner Solutions will come in and fix a diffuser that has blown off. Changing the oil in the blowers this week.

-Police Department – A written report was submitted. Reporting period of July 30 through August 13, 2022. There were sixteen (16) service calls/complaints and one (1) citation issued. Service Calls/Complaints: one burglary, one vehicle theft, one family and children, one liquor law, one disorderly conduct, two mental, three assist and serve, one misc. investigation, one misc. complaint, one dog/cat/misc. animal, one traffic violation, one vehicle (abandon), and one scam. Citation issued: one speed/alternative enforcement. Officer Conrad has signed an agreement for Law Enforcement Assistance at the University of Iowa Football Games at Kinnick Stadium.

-Wilson Memorial Library – The new roof has been installed on the old section of the library.

-Keota Historical Museum – Out of state and out of country visitors on Tuesday, August 16, for a private tour of the museum.

Motion was made by Councilman Conrad to approve Resolution 2022-33: Washington County Riverboat Foundation Grant – Keota Pool and Aquatic Foundation. Councilman McDonald seconded the motion. Roll Call Vote: Ayes – McDonald, Imhoff, Conrad; Absent – Greiner, Bender. Motion passed with a 3-0 vote.

Motion was made by Councilman Conrad to approve Resolution 2022-34 pending city attorney's approval of contract: AIA Contract between the City of Keota and Spectra Build Inc. Councilman McDonald seconded the motion. Roll Call Vote: Ayes – McDonald, Imhoff, Conrad; Absent – Greiner, Bender. Motion passed with a 3-0 vote.

Motion was made by Councilman Conrad to approve the building permit for 114 N. Fulton Street - Sidewalk Repair. Councilwoman Imhoff seconded the motion. Motion passed with a 3-0 vote.

Motion was made by Councilman Imhoff to change the date of the Monday, September 5 meeting to Tuesday, September 6 due to Labor Day. Councilman McDonald seconded the motion. Motion passed with a 3-0 vote.

Motion was made by Councilman Conrad to approve the date of Monday, October 31, 2022 for Halloween with trick or treat in the business district from after school until 5:00 p.m. and residential from 5:00 to 7:00 p.m. Councilman McDonald seconded the motion. Motion passed with a 3-0 vote.

Motion was made by Councilman Imhoff to approve the dates of Friday, October 14 from 12:00 to 4:00 p.m. and Saturday, October 15 from 8:00 a.m. to 12:00 p.m. for the city wide clean-up dumpsters only. Councilman McDonald seconded the motion. Motion passed with a 3-0 vote.

Citizen Comments: No comments.

Clerk/Council/Mayor Comments:

City clerk – The floor in the city hall entry way has been repaired and the new carpet installed. The public works department has been working on removing the basketball court at Wilson Park to prep for the pool project. The lights will be staying at the little baseball field. There was going to be too many issues with trying to move them to the school. Upcoming local events: Back to School night is Wednesday, August 24 from 5:30 to 6:30 p.m. at the school; Travis Greiner Memorial Tractor Ride is on Saturday, August 27 with sign up starting at 6:30 a.m.; Keota Sesquicentennial Garden Walk will be on Sunday, August 28 starting at 2:00 p.m.; Keota Trash Pick-Up will be on Saturday, September 3 due to Labor Day on Monday, September 5; Keota Sesquicentennial Poker Run will take place on Saturday, September 10 starting at 10:00 a.m.; Keota Athletic Booster Club Nacho Bar will be on Monday, September 12 from 4:30 to 6:30 p.m. at the school; Keota City Wide Garage Sales will be

Friday, September 16 and Saturday, September 17; Fall Edition Rural Road Trip will be on September 23 and 24.

Councilman Conrad stated that a resident contacted him about upper story housing. He told the resident to contact the city clerk for more information on grants and loans available through the Iowa Economic Development Authority.

Motion was made by Councilman McDonald to adjourn at 7:41 p.m. Councilwoman Imhoff seconded the motion. Motion passed with a 3-0 vote. The City Council will next meet on Tuesday, September 6, 2022 at 7:00 p.m.

MAYOR ANTHONY CANSLER

ATTEST:

CITY CLERK TOMISHA HAMMES

These are not official minutes. These minutes will be approved at the next council meeting.

CITY OF KEOTA
 SEPTEMBER 7, 2022 COUNCIL MEETING
 FOR PERIOD AUGUST 16 - SEPTEMBER 7, 2022

<u>PAYEE</u>	<u>AMOUNT</u>	<u>COMMENT</u>
ALTENHOFEN, CHERYL	\$172.74	Payroll
CONRAD, DOUGLAS L.	\$1,997.87	Payroll
GREINER, TONIA	\$1,084.43	Payroll
HAMMES, TOMISHA	\$1,507.15	Payroll
HARMSSEN, MICAH	\$1,400.30	Payroll
SLAUBAUGH, KEVIN L.	\$1,650.66	Payroll
EFTPS	\$2,400.14	Employee Withholdings
IPERS	\$3,248.42	Employee Benefits
ALL AMERICAN PEST CONTROL	\$35.00	Library - Pest Control
CENGAGE LEARNING	\$47.23	Library - Book
CENTER POINT LARGE PRINT	\$45.54	Library - Contracted Books
ELDORA PUBLIC LIBRARY	\$6.00	Library - Book
INFOMAX	\$147.36	Library - Copier Lease
OVERDRIVE, INC.	\$488.37	Library - Bridges eBooks
SWANK MOVIE LICENSE USA	\$322.00	Library - Movie License
WINDSTREAM	\$147.04	Library - Phone/Fax
COUNTY LINE MART	\$325.55	All Dept. Veh. O & M
FARMERS COOPERATIVE ASSOCIATION	\$728.44	All Dept. Veh. O & M
COX SANITATION	\$5,530.55	Garbage - Pick-Up/Bags
QUILL	\$209.95	All Dept. Office Supplies
MALLEY HARDWARE	\$48.25	All Dept. Supplies
WINDSTREAM	\$235.40	All Dept. Phone/Fax
BLUE CROSS BLUE SHIELD	\$7,764.70	Employee Health Benefits
VERIZON	\$40.01	Police - Hot Spot
GALLS	\$257.35	Police - Uniforms
IOWA DIVISION OF LABOR - ELEVATOR SAFETY	\$300.00	Library - Annual Inspection
KOCH OFFICE GROUP	\$183.18	All Dept. Copier Fees
ALLIANT ENERGY	\$9,049.72	All Dept. Gas/Electric
WATER SOLUTIONS UNLIMITED	\$358.75	Water - Chemicals
FIRST NATIONAL BANK	\$538.51	All Dept. Supplies
ION ENVIRONMENTAL SOLUTIONS	\$3,625.00	Water/Sewer - Contracted Operations and Permit Fees
TOTAL	\$43,722.87	

Keota Museum Board met on Wednesday, August 17, 2022 at the Keota Historical Museum. The meeting was called to order by President Karen Sypherd. Those present were: Karen Sypherd, Jill Baetsle, Dan Flynn, Jeri Klein, Brett Romoser, and Wanda Baumert. Absent was John Greiner.

The Minutes of the previous meeting on July 20, 2022 were read and approved.

Treasurer Report –None given; no bills presented.

Old Business – Discussion was held regarding the Sesquicentennial. Brett is working on research regarding the Keota founders. The City Council approved the removal of the north wall in the Singmaster display. A display case was bought to place in that area. There are some picture frames that may be donated to the museum. Back to school night is Wednesday, August 24 and we will be bringing some artifacts suitable for the elementary students.

New Business - New members were discussed. A motion was made by Jill, second by Dan to table this discussion until September when more information about these members' interests will be available. Motion passed.

Our next regular board meeting is scheduled for Wednesday, September 21, 2022 at 6:30 pm.

Jeri made a motion to adjourn the meeting, second by Dan. Meeting adjourned.

Respectfully submitted,

Jill Baetsle, Secretary

RESOLUTION 2022-35

A RESOLUTION APPROVING THE STREET FINANCE REPORT FOR THE FISCAL YEAR ENDING JUNE 30, 2022, BY THE CITY OF KEOTA, IOWA.

BE IT RESOLVED by the City Council of the City of Keota, Iowa, that their approval is given for the Street Finance Report for the fiscal year ending June 30, 2022.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF KEOTA, IOWA, that the 2021-2022 Street Finance Report is approved by the City Council of the City of Keota, Iowa, and can be submitted to the Iowa Department of Transportation.

PASSED AND APPROVED this 7th day of September 2022.

MAYOR ANTHONY CANSLER

ATTEST:

CITY CLERK TOMISHA HAMMES

ROLL CALL VOTE				
COUNCIL MEMBER NAME	AYES	NAYS	ABSTAIN	ABSENT
MIKE BENDER				
KEITH CONRAD				
DANIELLE IMHOFF				
MATT GREINER				
HEATH MCDONALD				