

JANUARY 19, 2022

The Keota City Council met on January 19, 2022 at the Keota City Hall. The meeting was called to order at 7:00 p.m. by Mayor Anthony Cansler.

Council members answering roll call were: Mike Bender, Keith Conrad, Danielle Imhoff, and Heath McDonald. City Employee present was Tomisha Hammes. Also in attendance was Dan Flynn, Karen Sypherd, Chad McCleary, Curt Burroughs, Nick Beinhart, and Tobi Anderson.

Motion was made by Councilman Conrad to approve the consent agenda including minutes from the January 5 and January 12, 2022 meetings, payment of bills, and December month end financials. Councilman McDonald seconded the motion. Motion passed with a 4-0 vote.

CITY OF KEOTA
JANUARY 19, 2022 COUNCIL MEETING
FOR PERIOD JANUARY 6 - JANUARY 19, 2022

<u>PAYEE</u>	<u>AMOUNT</u>	<u>COMMENT</u>
ALTENHOFEN, CHERYL	\$70.45	Payroll
CANSLER, ANTHONY	\$404.04	Payroll
CONRAD, DOUGLAS L.	\$1,907.71	Payroll
GREINER, ASHLEY	\$31.31	Payroll
GREINER, TONIA	\$829.50	Payroll
HAMMES, TOMISHA	\$1,388.05	Payroll
HARMSSEN, MICAH	\$1,367.83	Payroll
SLAUBAUGH, KEVIN L.	\$1,571.73	Payroll
EFTPS	\$2,264.58	Employee Withholdings
IOWA DEPARTMENT OF REVENUE	\$5,062.00	Sewer - Quarter 4 Sales Tax
IOWA DEPARTMENT OF REVENUE	\$3,778.00	Water - Quarter 4 Sales Tax
IOWA DEPARTMENT OF REVENUE	\$2,183.00	Employee Withholdings
CARGILL	\$5,102.52	Water - Salt
FLYNN LAW OFFICE	\$245.00	Legal - Legal Work 2018
ONE DESIGN AND ENGINEERING	\$7,680.00	Pool - Concept Development 80% Complete
UNITED STATES POST OFFICE	\$155.20	Water/Sewer - Water Bills
QUILL	\$326.53	All Dept. Supplies
WATER SOLUTIONS UNLIMITED	\$1,187.48	Water - Chemicals
US CELLULAR	\$256.50	All Dept. Cell Phones
CREATIVE PRODUCT SOURCING INC	\$854.11	DARE - Supplies
WINDSTREAM	\$229.80	All Dept. Phone/Fax
WELLMARK BLUE CROSS & BLUE SHIELD	\$7,339.93	Employee Benefits
TOTAL	\$43,760.78	

December 2021 Month End Financials:

FUND	BEGINNING BALANCE	RECEIPTS	EXPENDITURES	END BALANCE
LIBRARY CD 1	\$39,541.88			\$39,541
LIBRARY CD 2	\$31,058.30			\$31,058
SEWER CD	\$146,026.99			\$146,026
SEWER VEH CD	\$20,604.66			\$20,604
WATER CD	\$69,525.34			\$69,525
WATER VEH CD	\$426.40			\$426
DARE	\$1,025.86			\$1,025
POLICE FORFEITURE	\$572.49			\$572
GEN FD INV	\$1,449.93	\$0.04		\$1,449

GEN FD LIBR INV	\$4,982.35	\$0.13		\$4,982
LIB BUILDING	\$1,305.61	\$0.03		\$1,306
LIB MEMORIALS	\$306.09	\$0.03		\$306
PERPETUAL CARE FUND	\$10,317.28	\$0.26		\$10,317
POLICE VEHICLE INV	\$27,173.23	\$1.15		\$27,174
PARK & CEM VEH	\$606.57	\$0.02		\$606
CITY HALL BLDG RPR	\$19,222.28	\$0.49		\$19,222
CIVIL DEFENSE FU	\$3,175.86	\$0.08		\$3,176
KEOTA DAYCARE	\$1,190.50	\$0.03		\$1,190
WILSON MEMORIAL LIB	\$17,578.85	\$0.45		\$17,579
T&A METER INV	\$23,678.50	\$0.60		\$23,679
SIDEWALK SAVINGS	\$14,530.15	\$1.09		\$14,531
WTR VEH SAVINGS	\$29,318.72	\$2.22		\$29,320
WTR TWR MAIN SAVINGS	\$9,648.31	\$0.73		\$9,649
SEWER VEH SAVINGS	\$9,124.02	\$0.69		\$9,124
SNOW EQUIPMENT SAVINGS	\$5,073.67	\$0.39		\$5,074
CHECKING	\$1,310,142.49	\$108,983.26	\$90,566.43	\$1,328,559
GENERAL		\$17,342.14	\$24,340.67	
GENERAL - LOCAL				
OPTION		\$9,138.70	\$25,130.00	
CITY HALL PETTY CASH	\$50.00			\$50
CITY HALL CASH DRAWER	\$100.00			\$100
DARE				
ROAD USE		\$8,932.11	\$2,430.68	
EMPLOYEE BENEFIT		\$7,853.44	\$7,613.97	
DEBT SERVICE		\$1,073.03		
CAPITAL IMPROVEMENT		\$8,046.70		
LIBRARY		\$25,876.32	\$4,384.91	
LIBRARY PETTY CASH	\$25.00			\$25
LIBRARY MUSEUM				
WATER		\$29,177.22	\$13,241.27	
CP. WTR. TRTMNT. PLANT			\$1,741.25	
CP. WTR. TOWER			\$446.25	
CP. WTR. MAIN DAVIS ST			\$2,325.00	
CP. WTR MAIN				
BROAD/DAVIS			\$1,420.00	
UTILITY DEPOSITS		\$200.00		
SEWER		\$26,020.28	\$8,594.44	
SEWER EXT-BROADWAY			\$2,788.00	
SEWER PLANT UPGRADE			\$15,739.70	
	TOTAL			\$1,816,206

Department Reports:

-Public Works Department – No report submitted. Chad McCleary stated that getting in touch with companies to get a quote for the water softener at the water plant. Ice build-up at the flow reader meaning the ice levels were read, not water levels. Lab reports have all been in compliance.

-Police Department – A written report was submitted. Reporting period of January 1 through January 14, 2022, there were fifteen (15) service calls/complaints and no citations issued. Service Calls/Complaints: one assault, one motor vehicle theft, two family and children, one disorderly, one trespass, four assist and serve, one alarm, one attempt to locate, three harassment.

-Wilson Memorial Library – No report submitted.

-Keota Historical Museum – Minutes from previous meetings were submitted. On Sunday, January 30 the Museum will host the local PEO. Looking into Digital Story Time where they can interview a person on video with either pictures and/or video of the person in the background for historical purposes.

Motion was made by Councilman Conrad to approve the public hearing for the fiscal year 2023 Max Levy Proposal for Tuesday, February 22, 2022 at 7:00 p.m. Councilman Bender seconded the motion. Motion passed with a 4-0 vote.

Keota Municipal Pool Updates – Nick Beinhart stated on January 10 the Pool Advocates met with the engineer and two Council members. During the meeting they discussed taking the design down to the four-lane pool and taking out the play structure in the zero-entry area. The updated cost estimates with the four-lane pool with zero entry were presented to the Council. The climbing wall could be made smaller. The Shade structures, bike racks, zip line, basketball hoops, and volleyball net can be added at a later date or possibly at a reduced price. The diving board from the old pool could potentially be used instead of purchasing a new one. Dan Flynn stated that a letter was sent out to pledges in December stating that the donations would need to be in by March 1, 2022 either to Robyn Morgan at Libertyville Savings Bank or sent to the Keota Pool Advocates. There is currently \$1,412,000.00 in pledges, donations, in-kind donations, grants, and money in the bank. They plan to apply for a couple more grants. The Keota Pool Advocates have requested a letter from the City stating that they will move forward with the pool project. They have pledges that are waiting to turn in the money until the City can guarantee the project will happen. The Council requested that the engineer give the City a list of what the City would be responsible to pay for and what those costs are in total. The Council would like the Pool Advocates to go through and make cuts to the pool design. The Council will do the same. Both groups will come back together and compare both lists of cuts to make a final decision on the pool plans. The clerk was asked to contact the engineer to request weekly updates on the project, what the City will need to pay for, who is doing the work, and how much it will cost.

Keota Municipal Cemetery Mowing - Councilman Bender stated that he does not want to accept the bid that was turned in. He would like to have the City of Keota employees do the mowing themselves. Councilman Conrad stated that with the fiber optic internet going in, new water meter installations, and the new pool that the guys are going to be very busy with other projects this summer. The city clerk was asked to reach out to the person that submitted the bid requesting more information on when they want to be paid, start and stop dates of mowing, and how often the mowing would be done. The information would then be presented at the February 7, 2022, meeting.

Discussion on Keota City Wide Clean Up – Cox Sanitation no longer does the curb side pick-up for city wide clean up. The city clerk reached out to the City of Wellman Administrator about how their City Wide Clean Up with dumpster pick up instead of the curb side pick up works for them. Wellman starts with three dumpsters and sets hours of Friday from 12 noon to 4:00 p.m. and Saturday from 8:00 a.m. to 12 noon for people to bring their items to drop off. Once the dumpsters are full, Cox Sanitation is contacted to bring in more dumpsters. The cost is significantly lower to do the clean up this way. Due to the decrease in cost, Wellman offers the city wide clean up in the spring and fall each year. The clerk was asked to find out when the Keota City Wide Garage Sales will take place and see if Cox Sanitation would be able to bring dumpsters the week following the garage sales.

Citizen Comments: Nick Beinhart thanked the City Council and the employees that have been working on the pool project.

Clerk/Council/Mayor Comments: The clerk stated that there is a kick off Rural Housing Meeting on Thursday, January 27, 2022. The snow plow broke down for a couple hours on Saturday, January 16, therefore there were delays on snow removal off the streets. There was a complaint about snowmobiles driving through yards along Broadway Avenue. The Council stated that if they are in

town that the snowmobiles need to stay on the old railroad right away only. Councilman Conrad and Mayor Cansler went to the Keokuk County Emergency Management Meeting on January 12. They talked with Larry Smith about getting a grant for generators for Keota Fire Station and the Keota City Hall. Estimates will be coming in from Atwood Electric and Ace Electric for the generators. Councilman Conrad met with Jerry Sheetz about the Tort insurance for the City of Keota, there will be about a 15% increase in insurance costs.

Motion was made by Councilman Conrad to adjourn at 8:54 p.m. Councilman Bender seconded the motion. Motion passed with a 4-0 vote. The City Council will next meet on Monday, January 31, 2022 at 6:00 p.m. for a work session for the pool. The next regular meeting will take place on Monday, February 7, 2022 at 7:00 p.m.

MAYOR ANTHONY CANSLER

ATTEST:

CITY CLERK TOMISHA HAMMES

These are not official minutes. These minutes will be approved at the next council meeting.

JANUARY 31, 2022

The Keota City Council met on January 31, 2022 at the Keota City Hall. The work session was called to order at 6:04 p.m. by Mayor Pro-Tem Keith Conrad.

Council members answering roll call were: Matt Greiner, Mike Bender, Keith Conrad, Danielle Imhoff, and Heath McDonald. City Employee present was Tomisha Hammes. Also in attendance was Kathy Davis, Karen Sypherd, Dan Flynn, Nick Beinhart, and Patrick Eagan – One Design and Engineering.

Discussion was held on the Keota Municipal Pool Project. Nick Beinhart presented an updated Opinion of Probable Construction Cost with cuts that the Keota Pool Advocates, along with Councilman Bender and Councilman McDonald, went through and made on the original Opinion and Probable Construction Cost presented by One Design and Engineering. The local concrete company and local mason were called to get their opinions on the costs and cuts were made based on what they recommended. Planning a Phase 2 of the project to add in additional amenities such as a splash pad, zip line, climbing wall, and basketball hoop at a later date were discussed.

The pool plan and design was presented. After discussion of the floor plan of the bathhouse, Patrick will redesign a different layout to present to the Council and Pool Advocates.

Patrick Eagan will contact Alliant Energy to see where the gas line hook-up would need to be due to the size of line needed for the pool and get information for the pool electrical.

Karen Sypherd has a contact for the paint that would be needed for the project. Patrick Eagan will get her the square footage of paint that would be needed to confirm a price for the paint.

Motion was made by Councilman Bender to adjourn at 8:16 p.m. Councilman Greiner seconded the motion. Motion passed with a 5-0 vote. The City Council will next meet on Monday, February 7, 2022 at 7:00 p.m.

MAYOR ANTHONY CANSLER

ATTEST:

CITY CLERK TOMISHA HAMMES

CITY OF KEOTA
 FEBRUARY 7, 2022 COUNCIL MEETING
 FOR PERIOD JANUARY 20 - FEBRUARY 7, 2022

<u>PAYEE</u>	<u>AMOUNT</u>	<u>COMMENT</u>
CONRAD, DOUGLAS L.	\$1,907.71	Payroll
GREINER, ASHLEY	\$31.31	Payroll
GREINER, TONIA	\$844.10	Payroll
HAMMES, TOMISHA	\$1,388.05	Payroll
HARMSSEN, MICAH	\$1,367.83	Payroll
SLAUBAUGH, KEVIN L.	\$1,571.73	Payroll
EFTPS	\$2,190.28	Employee Withholdings
IPERS	\$2,912.62	Employee Benefits
CENTER POINT LARGE PRINT	\$74.75	Library - Large Print Books
CLARION PLAINSMAN	\$21.00	Library - Periodicals
INFOMAX OFFICE SYSTEMS	\$147.36	Library - Copier Lease
WINDSTREAM	\$146.04	All Dept. Phone/Fax
COX SANITATION	\$3,770.50	Garbage Bags/Pick-Up
WAGGONER SOLUTIONS	\$4,604.29	WWTP - Aerator repair
MALLEY HARDWARE	\$79.28	All Dept. Supplies
PRINTERS WORKSHOP	\$367.00	All Dept. Office Supplies
QUILL	\$61.09	City Hall - Office Supplies
H & M FARM & HOME	\$9.58	Shop - Bathroom Plumbing
OLLINGER ELECTRIC	\$82.39	Parks - West Side Sign Repair
ARMSTRONG HEATING & AC, INC.	\$89.11	Water - Furnance Repair at Plant
MID-AMERICA PUBLISHING	\$367.34	All Dept. - Publishing
KEOKUK COUNTY AUDITOR	\$894.92	Election Costs
HICKENBOTTOM INC.	\$185.37	Shop - Bathroom Plumbing
SINCLAIR TRACTOR	\$246.90	Streets - Skid Loader Repairs
ALLIANT ENERGY	\$8,300.73	All Dept. Gas/Electric
KEOTA EAGLE FOODS	\$13.38	City Hall - Janitorial Supplies
TOTAL	\$31,674.66	