

**AGENDA  
KEOTA CITY COUNCIL  
225 E. BROADWAY AVE.  
JANUARY 5, 2022  
7:00 P.M.**

**1. Roll Call**

**2. Mayoral Appointments**

**3. \*Approve Consent Agenda**

*Note: These are routine items and will be enacted by one motion without separate discussion unless a Council member requests an item be removed for separate consideration.*

- a. Minutes of December 20, 2021 meeting
- b. Bills for payment

**4. Department Reports**

- a. Public Works
- b. Police
- c. Library
- d. Museum

**5. Business**

- a. Ryan Sieren - Keota Volunteer Fire Department
- b. Approve Liquor License for County Line Mart LLC
- c. Approve Resolution 2022-01: Wilson Memorial Assistant Librarian Wages
- d. Approve Resolution 2022-02: Area 15 Regional Planning Commission

**6. Citizen Comments**

**7. Clerk/Council/Mayor Comments**

**8. \*Adjournment**

\*Mayor Anthony Cansler\*Councilman Matt Greiner\*Councilwoman Danielle Imhoff  
\*Councilman Keith Conrad\*Councilman Mike Bender\*Councilman Heath McDonald

\*Public Works Director Kevin Slaubaugh\*Public Works Employee Micah Harmsen\*Police Chief Doug Conrad  
\*City Clerk/Administrator Tomisha Hammes

DECEMBER 20, 2021

The Keota City Council met on December 20, 2021 at the Keota City Hall. The work session was called to order at 6:13 p.m. by Mayor Anthony Cansler.

Council Members answering roll call were: Mike Bender, Keith Conrad, Rod Hill, and Heath McDonald. Matt Greiner was unable to attend. City employee present was Tomisha Hammes. Also in attendance was Patrick Eagen, Katie McDonald, Kathy Davis, Nick Beinhart, Karen Sypherd, Danielle Imhoff, Brandon Imhoff, Linda Werger, Robyn Morgan and Dan Flynn.

Discussion was held with One Design and Engineering in regards to the Keota Municipal Pool Project. The Pool Advocates met with One Design and Engineering at 5:00 p.m. prior to the work session to discuss and go over the pool plan updates from the original plans that were presented in November. The clerk requested a budgetary cost estimates be given for the operating expenses and number of lifeguards by January 4, 2022 to include in the fiscal year 2023 budget. The Council requested that the clerk send the design plans to Amy Schulte at the YMCA to get her recommendation on the number of lifeguards needed to run the pool as well as input on the potential design plan.

Motion was made by Councilman Bender to adjourn work session at 6:57 p.m. Councilman Conrad seconded the motion. Motion passed with a 4-0 vote.

The Keota City Council meeting was called to order at 7:00 p.m. by Mayor Anthony Cansler.

The Oath of Office was given to Councilman Mike Bender, Councilman Keith Conrad, Mayor Anthony Cansler, and Councilwoman Danielle Imhoff. The Oath of Office for Heath McDonald was done prior to the November 15, 2021 meeting.

Council Members answering roll call were: Mike Bender, Keith Conrad, Rod Hill, and Heath McDonald. Matt Greiner was unable to attend. City employee present was Tomisha Hammes. Also in attendance was Kathy Davis, Nick Beinhart, Karen Sypherd, Danielle Imhoff, Brandon Imhoff, Linda Werger, and Dan Flynn.

Motion was made by Councilman Conrad to approve the consent agenda including minutes from the December 6, 2021 meeting, November month end financials, and payment of bills. Councilman Hill seconded the motion. Motion passed with a 4-0 vote.

CITY OF KEOTA  
DECEMBER 20, 2021 COUNCIL MEETING  
FOR PERIOD DECEMBER 6 - DECEMBER 20, 2021

<u>PAYEE</u>	<u>AMOUNT</u>		<u>COMMENT</u>
ALTENHOFEN, CHERYL	\$231.52	Payroll	
CONRAD, DOUGLAS L.	\$1,907.71	Payroll	
GREINER, ASHLEY	\$27.84	Payroll	
GREINER, TONIA	\$931.74	Payroll	
HAMMES, TOMISHA	\$1,388.05	Payroll	
HARMSSEN, MICAH	\$1,367.83	Payroll	
SLAUBAUGH, KEVIN L.	\$1,571.73	Payroll	
BENDER, MIKE	\$1,422.19	Payroll	
CONRAD, KEITH	\$1,357.54	Payroll	
GREINER, MATT	\$452.51	Payroll	
HILL, RODNEY	\$680.61	Payroll	
MCDONALD, HEATH	\$905.03	Payroll	
EFTPS	\$2,978.93	Employee Withholdings	

UNITED STATES POST OFFICE	\$155.20	Water/Sewer - Water Bill Postage
FREDERICK TREE SERVICE	\$100.00	Parks - West End Flag Pole Repair
KEOTA LAWN AND POWER	\$124.00	Parks - Pole Saw Repairs
JEFF GARMAN	\$1,875.00	Cemetery - Mowing Contract
COX SANITATION	\$3,337.00	Garbage - Pick Up and Bags
USA BLUE BOOK	\$245.94	Water - Hach TitraVer EDTA Hardness Solution/Bu
MID-AMERICA PUBLISHING	\$848.42	All Dept. Publications October and November
VISION AG	\$17.50	Park - Weed Chemicals
US CELLULAR	\$286.50	All Dept. Cell Phones
IOWA RURAL WATER ASSOCIATION	\$345.00	Water - Annual Conference
WHITE LAW OFFICE	\$1,565.55	Legal Fees
ALL AMERICAN PEST CONTROL	\$55.00	City Hall - Quarterly Pest Control
WINDSTREAM	\$242.27	All Dept. Phone/Fax

TOTAL \$24,189.09

### November Month End Financials

FUND	BEGINNING BALANCE	RECEIPTS	EXPENDITURES	END BALANCE
LIBRARY CD 1	\$39,517.25		\$24.63	\$39,541
LIBRARY CD 2	\$31,038.95		\$19.35	\$31,058
SEWER CD	\$145,936.03		\$90.96	\$146,026
SEWER VEH CD	\$20,604.66			\$20,604
WATER CD	\$69,525.34			\$69,525
WATER VEH CD	\$425.43		\$0.97	\$424
DARE	\$1,025.86			\$1,025
POLICE FORFEITURE	\$572.49			\$572
GEN FD INV	\$1,449.89		\$0.04	\$1,449
GEN FD LIBR INV	\$4,982.23		\$0.12	\$4,982
LIB BUILDING	\$1,305.58		\$0.03	\$1,305
LIB MEMORIALS	\$306.09			\$306
PERPETUAL CARE FUND	\$10,317.02		\$0.26	\$10,317
POLICE VEHICLE INV	\$27,172.11		\$1.12	\$27,173
PARK & CEM VEH	\$606.55		\$0.02	\$606
CITY HALL BLDG RPR	\$19,221.81		\$0.47	\$19,222
CIVIL DEFENSE FU	\$3,175.78		\$0.08	\$3,175
KEOTA DAYCARE	\$1,190.47		\$0.03	\$1,190
WILSON MEMORIAL LIB	\$17,578.42		\$0.43	\$17,578
T&A METER INV	\$23,677.91		\$0.59	\$23,678
SIDEWALK SAVINGS	\$14,530.15			\$14,530
WTR VEH SAVINGS	\$29,318.72			\$29,318
WTR TWR MAIN SAVINGS	\$9,648.31			\$9,648
SEWER VEH SAVINGS	\$9,124.02			\$9,124
SNOW EQUIPMENT SAVINGS	\$5,073.67			\$5,073
CHECKING	\$1,313,453.50			\$1,310,142
GENERAL		\$61,200.24	\$20,980.19	
GENERAL - LOCAL OPTION		\$40,331.58		
CITY HALL PETTY CASH	\$50.00			\$50
CITY HALL CASH DRAWER	\$100.00			\$100
DARE				
ROAD USE		\$7,873.10	\$51,321.16	
EMPLOYEE BENEFIT		\$4,362.41	\$7,156.21	
DEBT SERVICE		\$596.04		

CAPITAL IMPROVEMENT		\$4,469.76		
LIBRARY		\$98.80	\$3,635.33	
LIBRARY PETTY CASH	\$25.00			\$25
LIBRARY MUSEUM				
WATER		\$24,703.45	\$18,462.10	
CP. WTR. TRTMNT. PLANT				
CP. WTR. TOWER				
CP. WTR. MAIN DAVIS ST				
CP. WTR MAIN				
BROAD/DAVIS				
UTILITY DEPOSITS			\$200.00	
SEWER		\$23,609.22	\$12,047.39	
SEWER EXT-BROADWAY				
SEWER PLANT UPGRADE				
	TOTAL			\$1,797,781

#### Department Reports:

-Public Works Department – Written Report was submitted. Tremmel was in town to disconnect the water and sewer from 110 N. Iowa Street. The snow fence was put up last week and the ditch was cleaned out on the west end of Washington Avenue. The compost site has been busy the last couple of weeks with the nice weather. Hauling junk concrete and dirt out from the sewer plant. Storm drains will be cleared out later this week from all the corn stalks that blew into town.

-Police Department – No report submitted.

-Wilson Memorial Library – Written report submitted. The new website provided by the State went live last week. Thank you to Micah for coming to pick up the sticks and debris after the storm. Library Board meeting will take place next week. Danielle Imhoff said that she talked with the Washington Conservationist and he stated that he really enjoyed working with Keota on the StoryWalk because the residents are very involved with getting projects done at the KeWash Trailhead.

-Keota Historical Museum – Nothing to report at this time.

Motion was made by Councilman Conrad to approve the Roost liquor license. Councilman Bender seconded the motion. Motion passed with a 4-0 vote.

The agreement between the City of Keota and One Design and Engineering was reviewed. The document was reviewed by the City's attorney with a few recommendations. The clerk was asked to submit the recommendations from the City attorney to Patrick Eagen.

Keota Municipal Pool updates – Nick Beinhart stated that after the original plans were submitted back in November, the Pool Advocates met and gave their recommendations on what they would like to see different, changes to the pool house, and what could/couldn't be added to fit within the scope of the budget. He feels that Patrick is listening to what the Pool Advocates are requesting and working with them on getting the final plans done. Councilman Bender stated that he would like to see the City put some money towards the pool because it will help to enhance the park area. Councilman Conrad stated that the Council needs to be careful when looking at what to add as concession stand amenities. If the City isn't the one making money off the concession stand proceeds, then careful consideration needs to be made on what concession stand equipment the City is purchasing.

Citizen Comments: No comments.

Clerk/Council/Mayor Comments: The clerk stated that all City departments will be closed December 24, 27, 31 and January 3 for the holidays. The clerk attended the Iowa Rural Development Council

meeting in Oskaloosa on Wednesday, December 15. She was able to network with a lot of great resources for Keota. Councilman Bender stated that the fire department is in need of a generator for the station. Councilman Conrad stated that they would need to reach out to Larry Smith to see what grants would be available for them to apply for to get a new generator for their building. Councilman Bender went on to say that he would like to see the Council look into raising the wages of the Council and Mayor. People don't realize the number of calls and things that the Mayor and Council do outside of the regular meetings. He also stated that the Council needs to decide what to do with the old pool during budget season. Councilman Hill stated that he would like to see the Council move forward with working on the sidewalk improvements in town. He would also like to see a dog park put in somewhere. He stated that he has been on Council for 12 years. He is going to miss being a Councilman, but feels like the community has really come together to work on some great projects. He said thank you to the city employees and to the community for everything that you do for this town. Thank you also to the Council and the Mayor. He thanked the Mayor for standing up for the Council and doing what he believes is right. Mayor Cansler presented the Council with their yearly checks for attending Council meetings. He then said thank you to the Council, employees and community members for all the hard work they do to make this community what it is. Thanks were given to Councilman Hill for all the work and years of service he gave to the City of Keota. He ended with a Merry Christmas and Happy New Year!

Motion was made by Councilman Hill to adjourn at 7:58 p.m. Councilman Conrad seconded the motion. Motion passed with a 4-0 vote. The City Council will next meet on Wednesday, January 5, 2021, starting at 7:00 p.m.

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MAYOR ANTHONY CANSLER

ATTEST:

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CITY CLERK TOMISHA HAMMES

\*These are not official minutes. These minutes will be approved at the next council meeting.\*

CITY OF KEOTA  
 JANUARY 5, 2022 COUNCIL MEETING  
 FOR PERIOD DECEMBER 20, 2021 - JANUARY 5, 2022

<u>PAYEE</u>	<u>AMOUNT</u>	<u>COMMENT</u>
ALTENHOFEN, CHERYL	\$44.13	Payroll
CONRAD, DOUGLAS L.	\$1,907.71	Payroll
GREINER, ASHLEY	\$27.84	Payroll
GREINER, TONIA	\$960.93	Payroll
HAMMES, TOMISHA	\$1,388.05	Payroll
HARMSSEN, MICAH	\$1,367.83	Payroll
SLAUBAUGH, KEVIN L.	\$1,571.73	Payroll
EFTPS	\$2,237.22	Employee Withholdings
IPERS	\$3,191.21	Employee Benefits
KEOTA VOLUNTEER FIRE DEPARTMENT	\$3,000.00	Fire - 28-E Agreement Payment
STOREY KENWORTHY/MATT PARROTT	\$822.01	Water/Sewer - Water Bill Postcards
ARNOLD MOTOR SUPPLY	\$126.13	Snow - Snow Plow Battery
WELLMARK BLUE CROSS BLUE SHIELD	\$7,339.93	Employee Health Benefits
AHLERS COONEY ATTORNEYS	\$1,914.23	Legal - Water Revenue Capital Loan Note
DEARBORN GROUP	\$93.60	Employee Life Insurance Benefits
AREA 15 REGIONAL PLANNING	\$457.47	All Dept. Association Dues
VERIZON WIRELESS	\$40.01	Police - Hot Spot
FIRST NATIONAL BANK	\$194.50	Police - Veh. O & M
FIRST NATIONAL BANK	\$412.19	All Dept. - Flag Pole Repair/Postage
FIRST NATIONAL BANK	\$241.04	Library - Books/Supplies
ION ENVIRONMENTAL SOLUTIONS	\$3,625.00	Water/Sewer - Contracted Services
COX SANITATION	\$2,028.50	Garbage - Pick Up/ Bags
ALLIANT ENERGY	\$6,688.59	All Dept. Gas/Electric
MALLEY HARDWARE	\$138.68	All Dept. Supplies
<b>TOTAL</b>	<b>\$39,774.40</b>	

**RESOLUTION NO. 2022-01**

**RESOLUTION APPROVING THE COMPENSATION FOR January 1, 2022 to June 30, 2022**

**WHEREAS**, The City Council of Keota, Iowa, has discussed and agreed to set the pay compensation for the following employee as follows for January 1, 2022 to June 30, 2022:

CHERI ALTENHOFEN - \$9.00  
ASHLEY GREINER - \$9.00

**BE IT THEREFORE RESOLVED**, that the City Council of Keota, Iowa, approves the following list of pay compensation for the 2021-2022 budget year.

**PASSED AND APPROVED** this 5<sup>th</sup> day of January, 2022.

\_\_\_\_\_  
ANTHONY CANSLER, MAYOR

ATTEST:

\_\_\_\_\_  
TOMISHA HAMMES, CITY CLERK

<b>ROLL CALL VOTE</b>				
<b>COUNCIL MEMBER NAME</b>	<b>AYES</b>	<b>NAYS</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
MIKE BENDER				
KEITH CONRAD				
MATT GREINER				
DANIELLE IMHOFF				
HEATH MCDONALD				

**RESOLUTION NO. 2022-02**

A RESOLUTION OF THE KEOTA, IOWA, CITY COUNCIL PROVIDING FOR THE FINANCIAL SUPPORT OF THE AREA 15 REGIONAL PLANNING COMMISSION.

WHEREAS, Chapters 28E and 473A of the State Code of Iowa, as amended, authorized the governing bodies of government units to cooperate in the operation of a regional planning commission; and

WHEREAS, by the Articles of Agreement, signed on August 15, 1973, as amended, the Area 15 Regional Planning Commission did become the authorized planning agency for Service Delivery Area 15; and

WHEREAS, the governing body of the City of Keota, Iowa is part of the Area 15 Regional Planning Commission and has agreed to contribute \$.51 per capita for a total amount equal to \$457.47 to cover financial operating costs of the Area 15 Regional Planning Commission from July 1, 2022 through June 30, 2023.

Passed and adopted this 5<sup>th</sup> day of January, 2022.

\_\_\_\_\_  
Mayor Anthony Cansler

MOTION: \_\_\_\_\_

2<sup>ND</sup>: \_\_\_\_\_

Attest:  
  
\_\_\_\_\_  
City Clerk Tomisha Hammes

<b>ROLL CALL VOTE</b>				
<b>COUNCIL MEMBER NAME</b>	<b>AYES</b>	<b>NAYS</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
MIKE BENDER				
HEATH MCDONALD				
KEITH CONRAD				
MATT GREINER				
DANIELLE IMHOFF				