

**AGENDA
KEOTA CITY COUNCIL
KEOTA CITY HALL
225 E. Broadway Ave.
NOVEMBER 1, 2021
6:00 P.M.**

- 1. Roll Call**
- 2. Work Session**
 - a. Initial meeting with One Design and Engineering – Pool Project**
- 3. *Adjournment**

***Mayor Anthony Cansler*Councilman Matt Greiner*Councilman Heath McDonald
*Councilman Keith Conrad*Councilman Mike Bender*Councilman Rod Hill**

***Public Works Director Kevin Slaubaugh *Police Chief Doug Conrad
*City Clerk/Administrator Tomisha Hammes**

**AGENDA
KEOTA CITY COUNCIL
225 E. BROADWAY AVE.
NOVEMBER 1, 2021
7:00 P.M.**

1. Roll Call

2. CLOSED SESSION per Iowa Code Section 21.5(1)(c) Matters currently in litigation.

3. *Approve Consent Agenda

Note: These are routine items and will be enacted by one motion without separate discussion unless a Council member requests an item be removed for separate consideration.

- a. Minutes of October 18, 2021 meeting
- b. Bills for payment

4. Department Reports

- a. Public Works
- b. Police
- c. Library
- d. Museum

5. Business

- a. Discussion - Keota Pool Project Updates
- b. Approve Washington County Riverboat Foundation Grant Award Agreement – Keota Pool Advocates
- c. Approve Water Tower Inspection Estimate
- d. Approve FY21 Annual Finance Report

6. Citizen Comments

7. Clerk/Council/Mayor Comments

8. *Adjournment

*Mayor Anthony Cansler*Councilman Matt Greiner*Councilman Rod Hill
*Councilman Keith Conrad*Councilman Mike Bender*Councilman Heath McDonald

*Public Works Director Kevin Slaubaugh*Public Works Employee Micah Harmsen*Police Chief Doug Conrad
*City Clerk/Administrator Tomisha Hammes

OCTOBER 18, 2021

The Keota City Council met on October 18, 2021 at the Keota City Hall. The meeting was called to order at 7:00 p.m. by Mayor Anthony Cansler.

Council members answering roll call were: Mike Bender, Keith Conrad, Rod Hill, and Heath McDonald. Matt Greiner was unable to attend. City Employees present were Micah Harmsen, Tonia Greiner, and Tomisha Hammes. Also in attendance was Jeri Klein, Danielle Imhoff, Larry McCurry, Karen Sypherd, Lindy Murphy, Brandon Imhoff, Cindy Detweiler, Ron Northup, Nicole Strand, Dan Flynn, Brian Glasgow, David Shemanski, Linda Werger, Tom Hahn, Luann Cave, Amy Schulte, Rich Klein, Robyn Morgan, Necole Miller, and Bill Miller.

Motion was made by Councilman Conrad to approve the consent agenda including minutes from the October 4, 2021 meeting, payment of bills, and September month end financials. Councilman Bender seconded the motion. Motion passed with a 4-0 vote.

Payment of Bills:

CITY OF KEOTA		
OCTOBER 18, 2021 COUNCIL MEETING		
FOR PERIOD OCTOBER 5 - OCTOBER 18, 2021		
<u>PAYEE</u>	<u>AMOUNT</u>	<u>COMMENT</u>
ALTENHOFEN, CHERYL	\$47.29	Payroll
CANSLER, ANTHONY	\$404.04	Payroll
CONRAD, DOUGLAS L.	\$1,907.71	Payroll
GREINER, ASHLEY	\$34.79	Payroll
GREINER, TONIA	\$902.52	Payroll
HAMMES, TOMISHA	\$1,388.05	Payroll
HARMSEN, MICAH	\$1,367.83	Payroll
SLAUBAUGH, KEVIN L.	\$1,571.73	Payroll
EFTPS	\$2,286.02	Employee Withholdings
UNITED STATES POST OFFICE	\$152.80	Water/Sewer - Monthly Billing Postage
IOWA ECONOMIC DEVELOPMENT AUTHORITY	\$58,638.82	Economic Development - SDF Properties Nu Loan Payment Snow Removal - New Snow Plow Installation
MIKE'S PARTS & SERVICE	\$1,428.13	Service
US CELLULAR	\$196.84	All Dept. Cell Phones
JEFFERY GARMAN	\$1,875.00	Cemetery - Contracted Mowing Agreement
H & M FARM AND HOME	\$27.96	Sewer - Supplies
FARMERS COOPERATIVE ASSOCIATION	\$1,003.50	Water/Sewer/Parks - Veh. O & M/LP Tank Fil
COUNTY LINE MART	\$104.28	Police - Veh. O & M
IOWA ONE CALL	\$21.60	Water/Sewer - Locates
MID-AMERICA PUBLISHING	\$355.04	All Dept. Publishing
MISC. ON MAIN	\$132.41	Water/Sewer - 10 Public Works Shirts
VISION AG	\$520.75	Streets/Sewer/Parks - Weed Control
VITTETOE INC.	\$7.20	Sewer - Supplies for Sign
FRENCH RENEKER ASSOCIATES INC.	\$4,410.00	Water - Engineering Services for Water Maps
ION ENVIRONMENTAL SOLUTIONS	\$4,510.00	Water/Sewer - Contracted Services
TOMISHA HAMMES	\$118.72	City Hall - Community Catalyst Meeting Miles
LINO H2O LLC	\$425.00	Water - Flowmeter Calibration
CARSON PLUMBING AND HEATING	\$97.50	Library - Boiler Service
SIGOURNEY LUMBER	\$242.16	Streets - Supplies
TOTAL	\$83,726.36	

September month end financials:

FUND	BEGINNING BALANCE	RECEIPTS	EXPENDITURES	END BALANCE
LIBRARY CD 1	\$39,517.25			\$39,517
LIBRARY CD 2	\$31,038.95			\$31,038
SEWER CD	\$145,936.03			\$145,936
SEWER VEH CD	\$20,604.66			\$20,604
WATER CD	\$69,525.34			\$69,525
WATER VEH CD	\$425.43			\$425
DARE	\$1,025.86			\$1,025
POLICE FORFEITURE	\$572.49			\$572
GEN FD INV	\$1,449.81	\$0.04		\$1,449
GEN FD LIBR INV	\$4,981.98	\$0.12		\$4,982
LIB BUILDING	\$1,305.52	\$0.03		\$1,305
LIB MEMORIALS	\$306.06	\$0.03		\$306
PERPETUAL CARE FUND	\$10,316.50	\$0.26		\$10,316
POLICE VEHICLE INV	\$27,169.84	\$1.12		\$27,170
PARK & CEM VEH	\$606.51	\$0.02		\$606
CITY HALL BLDG RPR	\$19,220.85	\$0.47		\$19,221
CIVIL DEFENSE FU	\$3,175.62	\$0.08		\$3,175
KEOTA DAYCARE	\$1,190.41	\$0.03		\$1,190
WILSON MEMORIAL LIB	\$17,577.54	\$0.43		\$17,577
T&A METER INV	\$23,676.72	\$0.59		\$23,677
SIDEWALK SAVINGS	\$14,529.06	\$1.09		\$14,530
WTR VEH SAVINGS	\$29,316.50	\$2.22		\$29,318
WTR TWR MAIN SAVINGS	\$9,647.58	\$0.73		\$9,648
SEWER VEH SAVINGS	\$9,123.33	\$0.69		\$9,124
SNOW EQUIPMENT SAVINGS	\$5,073.28	\$0.39		\$5,073
CHECKING	\$976,975.41			\$1,078,002
GENERAL		\$19,833.82	\$26,529.94	
GENERAL - LOCAL OPTION		\$8,444.81		
CITY HALL PETTY CASH	\$50.00			\$50
CITY HALL CASH DRAWER	\$100.00			\$100
DARE				
ROAD USE		\$14,924.70	\$2,996.45	
EMPLOYEE BENEFIT		\$9,403.06	\$12,411.53	
DEBT SERVICE		\$1,284.76		
LIBRARY		\$5,165.63	\$3,648.54	
LIBRARY PETTY CASH	\$25.00			\$25
LIBRARY MUSEUM				
WATER		\$96,557.92	\$26,882.65	
CP. WTR. TRTMNT. PLANT				
CP. WTR. TOWER				
CP. WTR. MAIN DAVIS ST				
CP. WTR MAIN BROAD/DAVIS				
UTILITY DEPOSITS		\$1,000.00		
SEWER		\$23,055.18	\$15,519.07	
SEWER EXT-BROADWAY SEWER PLANT UPGRADE				
TOTAL				\$1,565,496

Department Reports:

-Public Works Department – Tremmel Backhoe Service was in town to fix a sewer main line at both Ys on Washington Avenue. One of the sewer plant diffusers has broken. We will have to replace all the clamps on the diffusers. Snow plow will be picked up this week. Getting ready to put up snow fence and get things ready for winter. Street sweeping on Broadway Avenue will be done weather permitting.

-Police Department – A written report was submitted. Reporting period of October 1 through October 15, 2021, there were eleven (11) service calls/complaints and eight (8) citations issued. Service Calls/Complaints: one homicide, one assault, one sex offense, one suspicion, two assist and serve, two misc. complaints, one dog/cat/misc. animal, one traffic violation, one domestic abuse. Citations issued: five (5) speed/alternative enforcement, one (1) criminal mischief 4th degree, one (1) speed, one (1) storing junk/unregistered vehicles.

-Wilson Memorial Library – 4-H girls did working exhibit last week as a program with a great turnout. Early out movie this week. Iowa Public Television will be coming to do a program. There are backpacks available at the library to check out for take home activities.

-Keota Historical Museum – Open House was held on October 9. There will be another Open House held in December. Thank you to Kevin Slaubaugh for helping John Greiner hang the door for the museum's storage room. Museum meeting will be on Wednesday, October 20.

Motion was made by Councilman Conrad to table the Water Tower Inspection estimate vote. Councilman Hill seconded the motion. Motion passed with a 4-0 vote. There were three estimates given to the Council for review. The Council wants to wait and talk with Slaubaugh and Chad McCleary before making a decision on which company to go with.

Discussion of Pool Advocates Grants and Funds – They have received \$25,000 from the Keokuk County Community Endowment Foundation Grant; \$25,000 from Wellmark Blue Cross and Blue Shield Grant; \$500,000 from the Washington County Riverboat Foundation Grant. Total cash on hand \$95,837.19; in kind donations \$17,500.00; pledges \$681,471.00 for a total of \$1,344,808.19. The public was able to comment and ask questions in regards to the new pool build.

Motion was made by Councilman Bender to approve Resolution 2021-41: Hiring One Design and Engineering for Pool Project. Councilman Conrad seconded the motion. Matt Greiner was called in for the vote at 7:52 p.m. Roll Call Vote: Ayes – McDonald, Greiner, Conrad, Bender; Nays - Hill; Abstain – None; Absent - None. Motion passed with a 4-1 vote. The call with Matt Greiner was disconnected at 7:55 p.m.

Motion was made by Councilman Conrad to approve Resolution 2021-43: Resolution approving and authorizing Amendment to Loan and Disbursement Agreement by and between the City of Keota and the Iowa Finance Authority, and authorizing and providing for the reissuance of the Water Revenue Capital Loan Note, Series 2011 (Rate Reset). Councilman Bender seconded the motion. Roll Call Vote: Ayes – McDonald, Hill, Conrad, Bender; Nays - None; Abstain – None; Absent - Greiner. Motion passed with a 4-0 vote.

Motion was made by Councilman Bender to approve the Rural Housing Readiness Assessment Program Participating Community Agreement with the Iowa State Extension Community Economic Development. Councilman McDonald seconded the motion. Motion passed with a 4-0 vote.

Motion was made by Councilman Conrad to approve the Low-Income Household Water Assistance Program through Sieda Community Action. Councilman Bender seconded the motion. Motion passed with a 4-0 vote.

Citizen Comments: No comments.

Clerk/Council/Mayor Comments: The clerk requested that the funds the City received through the American Rescue Plan Act be used towards the new water meter system. The City's old tractor that hasn't been used for a couple of years was sold at auction along with the mower attachment. The funds that were made will be used for a new skid loader. The clerk will be attending the IMFOA Conference in Des Moines this week. Councilman McDonald thanked the Pool Advocates for all their hard work on the pool project. Councilman Hill stated that tonight's vote on the pool engineer was the hardest vote for him while on Council. He wanted to make sure all the money was there and in the bank before the pool project gets started. He didn't feel that all the funds were there quite yet. Councilman Conrad listed off all the different projects that have been done through the years in Keota. Councilman Bender thanked those that have helped to make Keota better. Mayor Cansler said there is a lot of hard work ahead of us and we, as a city, want to keep the momentum going. He thanked all the organizations and volunteers for all the work they have been doing for Keota.

Motion was made by Councilman Conrad to adjourn at 8:14 p.m. Councilman Bender seconded the motion. Motion passed with a 4-0 vote. The City Council will next meet on Monday, November 1, 2021, starting at 7:00 p.m.

MAYOR ANTHONY CANSLER

ATTEST:

CITY CLERK TOMISHA HAMMES

These are not official minutes. These minutes will be approved at the next council meeting.

CITY OF KEOTA
 NOVEMBER 1, 2021 COUNCIL MEETING
 FOR PERIOD OCTOBER 19 - NOVEMBER 1, 2021

<u>PAYEE</u>	<u>AMOUNT</u>	<u>COMMENT</u>
ALTENHOFEN, CHERYL	\$91.39	Payroll
CONRAD, DOUGLAS L.	\$1,907.71	Payroll
GREINER, ASHLEY	\$55.66	Payroll
GREINER, TONIA	\$841.67	Payroll
HAMMES, TOMISHA	\$1,388.05	Payroll
HARMSSEN, MICAH	\$1,367.83	Payroll
SLAUBAUGH, KEVIN L.	\$1,571.73	Payroll
EFTPS	\$2,209.82	Employee Withholdings
IPERS	\$4,584.42	Employee Benefits
ALL AMERICAN PEST CONTROL	\$30.00	Library - Pest Control
CENTER POINT LARGE PRINT	\$45.54	Library - 2 Large Print Books
COUNTY LINE MART	\$38.52	Library - Meeting Supplies
INFOMAX OFFICE SYSTEMS INC	\$143.59	Library - Copier Lease
WINDSTREAM	\$145.43	Library - Phone/Fax
WATER SOLUTIONS UNLIMITED	\$500.03	Water - Hypochloride
H & M FARM AND HOME	\$299.95	Water - Clothing Allowance
QUILL CORP.	\$65.71	City Hall - Office Supplies
MIKE'S PARTS & SERVICE	\$645.05	Snow - Snow Plow Repairs
KEVIN SLAUBAUGH	\$55.91	Streets - Snap-On Payment for Bolts for Skid Loader
B & L CONCRETE	\$46,200.00	Streets - Tear-out/Re-pour Keokuk Washington Road Section
WELLMARK	\$7,174.03	Employee Health Benefits
WINDSTREAM	\$231.23	All Dept. - Phone/Fax

TOTAL \$69,501.88

Keota Museum Board met on Wednesday, October 20, 2021 at the Keota Historical Museum. The meeting was called to order by President Karen Sypherd. Those present were: Karen Sypherd, Wanda Baumert, Jill Baetsle, Jeri Klein, Dan Flynn, John Greiner, and Brett Romoser.

The Minutes of the previous meetings on September 15, 2021 were read and approved.

Treasurer Report – (-\$688.00). No bills were presented.

Old Business – John installed the storage room door. An open house will be held on Saturday, December 4, 2021 from 4:30-7:30 pm. Jeri will prepare table tents to advertise our open house at the Keota Speech Soup Supper.

New Business – Discussion was held and ideas were presented regarding the maps that were donated to us by Denny Shaffer. We will have a work meeting November 13, 2021 at 9 a.m. A motion was made by John, second by Dan to incorporate our November monthly meeting at that same time. Larry Sanders has informed the Board that he has received artifacts from the Keokuk County Historical Society and that he will be delivering them to the museum. Discussion was held regarding a display case that Jim Tinnes has and if it will work for our future agricultural themed display. We will be participating in the downtown business Trick-or-Treat festivities on Friday, October 29, 2021.

Our next regular board meeting is scheduled for Saturday, November 13, 2021 at 9:00 a.m.

Wanda made a motion to adjourn the meeting, second by Jeri. Meeting adjourned.

Respectfully submitted,

Jill Baetsle, Secretary