

**AGENDA
KEOTA CITY COUNCIL
225 E. BROADWAY AVE.
OCTOBER 18, 2021
7:00 P.M.**

1. Roll Call

2. *Approve Consent Agenda

Note: These are routine items and will be enacted by one motion without separate discussion unless a Council member requests an item be removed for separate consideration.

- a. Minutes of October 4, 2021 meeting
- b. Bills for payment
- c. September 2021 Month End Financials

3. Department Reports

- a. Public Works
- b. Police
- c. Library
- d. Museum

4. Business

- a. Approve Water Tower Inspection Estimate
- b. Discussion Pool Advocates Grants and Funds
- c. Approve Resolution 2021-41: Hire Engineer for Pool Project
- d. Approve Resolution 2021-43: Resolution approving and authorizing Amendment to Loan and Disbursement Agreement by and between the City of Keota and the Iowa Finance Authority, and authorizing and providing for the reissuance of the Water Revenue Capital Loan Note, Series 2011 (Rate Reset)
- e. Approve the Rural Housing Readiness Assessment Program Participating Community Agreement with the Iowa State Extension Community Economic Development
- f. Approve Low-Income Household Water Assistance Program through Sieda Community Action

5. Citizen Comments

6. Clerk/Council/Mayor Comments

7. *Adjournment

*Mayor Anthony Cansler*Councilman Matt Greiner*Councilman Rod Hill
*Councilman Keith Conrad*Councilman Mike Bender*Councilman Heath McDonald

*Public Works Director Kevin Slaubaugh*Public Works Employee Micah Harmsen*Police Chief Doug Conrad
*City Clerk/Administrator Tomisha Hammes

OCTOBER 4, 2021

The Keota City Council met on October 4, 2021 at the Keota City Hall. The meeting was called to order at 7:00 p.m. by Mayor Anthony Cansler.

Council members answering roll call were: Mike Bender, Keith Conrad, Rod Hill, and Heath McDonald. Matt Greiner was unable to attend. City Employee present was Tomisha Hammes. Also in attendance was Rich Klein, Danielle Imhoff, Karen Sypherd, Dan Flynn, and Kathy Davis.

Motion was made by Councilman Bender to approve the consent agenda including minutes from the September 20, 2021 meeting and payment of bills. Councilman Conrad seconded the motion. Motion passed with a 4-0 vote.

CITY OF KEOTA
OCTOBER 4, 2021 COUNCIL MEETING
FOR PERIOD SEPTEMBER 21 - OCTOBER 4, 2021

<u>PAYEE</u>	<u>AMOUNT</u>	<u>COMMENT</u>
ALTENHOFEN, CHERYL	\$75.67	Payroll
CONRAD, DOUGLAS L.	\$1,907.71	Payroll
GREINER, ASHLEY	\$27.84	Payroll
GREINER, TONIA	\$946.34	Payroll
HAMMES, TOMISHA	\$1,388.05	Payroll
HARMSSEN, MICAH	\$1,367.83	Payroll
SLAUBAUGH, KEVIN L.	\$1,571.73	Payroll
EFTPS	\$2,237.76	Employee Withholdings
IPERS	\$3,026.21	Employee Benefits
TREASURER, STATE OF IOWA	\$5,816.00	3rd Quarter Sales Tax
TREASURER, STATE OF IOWA	\$6,783.00	3rd Quarter Water Excise Tax
TREASURER, STATE OF IOWA	\$1,904.00	3rd Quarter Iowa Employee Withholdings
ALL AMERICAN PEST CONTROL	\$30.00	Library - Pest Control
CENTER POINT LARGE PRINT	\$50.00	Library - LG Print Books
INFOMAX	\$194.00	Library - Copier Lease
OVERDRIVE, INC.	\$481.62	Library - Bridges Ebooks
QUILL CORP.	\$28.11	Library - Janitorial Supplies
WINDSTREAM	\$147.08	Library - Phone/Fax
MALLEY HARDWARE	\$167.92	All Dept. Supplies
DEARBORN GROUP	\$62.40	Employee Benefits - Life Insurance Policies
BANYON DATA SYSTEMS	\$395.00	Water/Sewer - Meter Software Support
FIRST NATIONAL BANK	\$815.96	Library - Books/Programs/DVDs
FIRST NATIONAL BANK	\$228.36	Police - Veh. O & M
FIRST NATIONAL BANK	\$830.90	Water/Sewer/City Hall - Marking
IOWA DEPT. NATURAL RESOURCES	\$95.00	Flags/Conference/Postage/Sprayer
KUENSTERS PLUMBING AND HEATING	\$107.00	Water - Annual Water Use Fee
COUNTY LINE MART	\$102.22	Library - Cooling System Cleaning/Repair
QUILL CORP.	\$57.97	Police - Veh. O & M
COX SANITATION	\$3,741.00	All Dept. Supplies
KEOKUK COUNTY EXTENSION OFFICE	\$35.00	Garbage - Pick Up/Bags/Dumpster
WATER SOLUTIONS UNLIMITED	\$1,099.88	Parks - Ornamental and Turfgrass Applicators Registrat
ALLIANT ENERGY	\$8,946.11	Water - Chemicals
MENARDS	\$106.02	All Dept. Gas/Electric
VERIZON	\$40.01	Streets - Batteries for Road Block Signs
JJ NICHTING	\$142.74	Police - Hot Spot
	\$142.74	Parks - Veh. O & M
TOTAL	\$44,880.77	

Department Reports:

-Public Works Department – The city clerk gave the public works report. The water mains were flushed last week. The snow plow should be done this week and ready for pick up. Work on the Keokuk Washington Road in front of Farmers Cooperative has begun. It should be completed by Friday, October 8. Micah is working out really well and getting a lot of projects done. Waggoner Solutions was here to fix the aerator in the lagoon last week.

-Police Department – A written report was submitted. Reporting period of September 16 through September 30, 2021, there were twenty (20) service calls/complaints and three (3) citations issued. Service Calls/Complaints: one assault, one theft, one vandalism, one controlled substance, one family and children, one intoxication, two trespass, one suspicion, one assist and serve, two attempt to locate, three misc. complaints, one lost and found, three dog/cat/misc. animal, one domestic abuse. Citations issued: three (3) speed/alternative enforcement.

-Wilson Memorial Library – Minutes from their previous meeting were presented.

-Keota Historical Museum – They will host an Open House on Saturday, October 9, 2021, from 10:00 a.m. to 2:00 p.m.

Discussion on operation of Keota Historical Museum as a 501(c)(3). The Museum Board requested that the museum continue to stay in the city hall building, the archives belong to the City and that the City continues to cover insurance for these items, that they be allowed to keep their storage areas, and that the City release the money that the Museum has in their account to them once they become independent. The Council was agreeable to the Museum Board's requests.

Motion was made by Councilman Conrad to approve Resolution 2021-40: Keokuk County Community Endowment Foundation Grant – Pool Advocates. Councilman Bender seconded the motion. Roll Call Vote: Ayes – Bender, Conrad, Hill, McDonald; Nays - None; Abstain – None; Absent - Greiner. Motion passed with a 4-0 vote. The City of Keota and Pool Advocates have to still do the application to receive the \$25,000 grant they were awarded. The grant ceremony will take place in spring 2022.

The city clerk did the third reading of Ordinance 2021-289: Animal Control – Rabies Vaccinations. 4-1-IMMUNIZATIONS: All dogs six (6) months or older shall be vaccinated against rabies. It shall be a violation of this Ordinance for any dog to not be vaccinated against rabies. A tag showing evidence of proper vaccination shall be worn by every dog when not confined. If a dog is impounded by the City of Keota at the Keota Veterinary Clinic, the dog's owner will be required to show proof of rabies vaccination. If owner cannot show proof of vaccination, the animal will be required to have the rabies vaccination at the owner's expense to be released from the Keota Veterinary Clinic. (Code of Iowa, Sec. 351.33 and 351.34)

Motion was made by Councilman Bender to approve Ordinance 2021-289: Animal Control – Rabies Vaccinations. Councilman McDonald seconded the motion. Roll Call Vote: Ayes – Bender, Conrad, McDonald; Nays - Hill; Abstain – None; Absent - Greiner. Motion passed with a 3-0 vote.

The city clerk did the third reading of Ordinance 2021-290: Golf Carts – 3-4-102 OPERATION OF GOLF CARTS PERMITTED: Golf carts within the City of Keota may be operated upon the streets of the City, except as prohibited in Section 3-4-101 of this chapter. The number of occupants shall not exceed the number of seats installed by the manufacturer in said vehicle. All operators under sixteen (16) years of age shall operate golf carts to and from the golf course only.

Title III, Chapter 4, Section 106 is hereby repealed. (Registration removed.)

Title III, Chapter 4, Section 107 is hereby repealed and the following adopted in lieu thereof:

3-4-107 PENALTIES FOR VIOLATIONS

1. Any person guilty of violating the provisions herein shall be guilty of a simple misdemeanor and shall be subject to a fine of one hundred dollars (\$100.00) or a municipal infraction.

Motion was made by Councilman Bender to approve Ordinance 2021-290: Golf Carts. Councilman McDonald seconded the motion. Roll Call Vote: Ayes – Bender, Conrad, Hill, McDonald; Nays - None; Abstain – None; Absent - Greiner. Motion passed with a 4-0 vote.

The city clerk did the third reading of Ordinance 2021-291: ATV/UTVs – 3-4-110 OPERATION OF ATVs AND UTVs PERMITTED: ATVs and UTVs may be operated upon the streets of the City by persons possessing a valid operator's license and at least eighteen (18) years of age, as long as the ATV or UTV meets all necessary DNR licensing and registration and all other requirements of this ordinance are met.

3-4-111 REQUIRED EQUIPMENT: ATVs and UTVs operated upon City streets shall be equipped with at least the following:

1. Valid operator's license
2. Valid liability insurance covering the ATV or UTV in the same limits as required of automobiles by the financial responsibility provisions of Chapter 321A of the Code of Iowa.

Title III, Chapter 4, Section 115 is hereby repealed. (Registration removed.)

Title III, Chapter 4, Section 116 is hereby adopted:

3-4-116 VIOLATION AND PENALTY

1. Any person guilty of violating the provisions herein shall be guilty of a simple misdemeanor and shall be subject to a fine of up to one hundred (\$100.00) dollars or a municipal infraction.

Motion was made by Councilman Conrad to approve Ordinance 2021-291: ATV/UTVs. Councilman McDonald seconded the motion. Roll Call Vote: Ayes – Bender, Conrad, Hill, McDonald; Nays - None; Abstain – None; Absent - Greiner. Motion passed with a 4-0 vote.

The city clerk did the third reading of Ordinance 2021-292: Nuisances – Grass Height – SECTION 1. Title III, Chapter 2, Section 1q of the Keota Municipal Code, 2017, following is added: 3-2-1-q DEFINITIONS: q. Requires all lawns shall be maintained to a height not to exceed six (6) inches in length. When a violation for tall grass is observed, an Official Notice is mailed to the property owner.

Motion was made by Councilman Bender to approve Ordinance 2021-292: Nuisances – Grass Height. Councilman McDonald seconded the motion. Roll Call Vote: Ayes – Bender, Conrad, Hill, McDonald; Nays - None; Abstain – None; Absent - Greiner. Motion passed with a 4-0 vote.

Citizen Comments: Dan Flynn stated that there will be a Washington County Riverboat Foundation Board Meeting at the Wooden Wheel Vineyard on Wednesday, October 6, 2021 at 6:00 p.m. This will be in regards to the grant the Pool Advocates applied for and the presentation that they gave to the WCRF Board. Karen Sypherd thanked the Mayor Cansler for helping the Pool Advocates on the Friday of the Rural Road Trip by putting stuff back in the shed for them. It was greatly appreciated.

Clerk/Council/Mayor Comments: The city clerk stated that she will be gone on October 14 for the Community Catalyst Meeting in Corydon and October 20-22 for the IMFOA Conference in Des Moines. All city departments will be closed on Monday, October 11 for Columbus Day, a Federal Holiday. There will be a Glow Run at the KeWash Trailhead on Saturday, October 30, 2021 starting at 6:00 p.m. Keota Trick or Treat will be on Friday, October 29 - business district will be 3:45 to 5:00 p.m.; residential areas from 5:00 to 7:00 p.m. Wilson Memorial Library will host their annual Halloween Party from 4:00 to 5:00 p.m. serving hot dogs, lemonade, hot apple cider, and goodie bags.

Councilman McDonald reminds residents that you need a tag to have furniture removed from the curb. Cox Sanitation will not take appliances, tvs, furniture, etc. without a paid tag purchased at city hall.

Councilman Hill stated that the mailboxes at the corner of Washington Avenue and North Iowa Street have been replaced and look nice. He went on to talk about the sidewalks in Keota. He recommended that there be a tax or charge to all residents and placed in a fund to replace sidewalks in town.

Councilman Conrad stated that Heath McDonald's new fence looks nice. He went on to say that there are a lot of good things happening with the Pool Advocates and hoping that continues for them.

Councilman Bender stated that he liked to see the minutes from the museum and the library in the Council packets. Mayor Cansler stated that we will need to have employee evaluations in the next couple of months. Budget season will be starting in January. The progress that the City has made comes from not only the Council and the city departments, but also the residents, volunteers and organizations that do a lot of the work. It shows how much people care about Keota.

Motion was made by Councilman Bender to adjourn at 7:55 p.m. Councilman Hill seconded the motion. Motion passed with a 4-0 vote. The City Council will next meet on Monday, October 18, 2021, starting at 7:00 p.m.

MAYOR ANTHONY CANSLER

ATTEST:

CITY CLERK TOMISHA HAMMES

These are not official minutes. These minutes will be approved at the next council meeting.

CITY OF KEOTA
 OCTOBER 18, 2021 COUNCIL MEETING
 FOR PERIOD OCTOBER 5 - OCTOBER 18, 2021

<u>PAYEE</u>	<u>AMOUNT</u>	<u>COMMENT</u>
ALTENHOFEN, CHERYL	\$47.29	Payroll
CANSLER, ANTHONY	\$404.04	Payroll
CONRAD, DOUGLAS L.	\$1,907.71	Payroll
GREINER, ASHLEY	\$34.79	Payroll
GREINER, TONIA	\$902.52	Payroll
HAMMES, TOMISHA	\$1,388.05	Payroll
HARMSSEN, MICAH	\$1,367.83	Payroll
SLAUBAUGH, KEVIN L.	\$1,571.73	Payroll
EFTPS	\$2,286.02	Employee Withholdings
UNITED STATES POST OFFICE	\$152.80	Water/Sewer - Monthly Billing Postage
IOWA ECONOMIC DEVELOPMENT AUTHORITY	\$58,638.82	Economic Development - SDF Properties Nuisance Loan Payment
MIKE'S PARTS & SERVICE	\$1,428.13	Snow Removal - New Snow Plow Installation and Service
US CELLULAR	\$196.84	All Dept. Cell Phones
JEFFERY GARMAN	\$1,875.00	Cemetery - Contracted Mowing Agreement
H & M FARM AND HOME	\$27.96	Sewer - Supplies
FARMERS COOPERATIVE ASSOCIATION	\$1,003.50	Water/Sewer/Parks - Veh. O & M/LP Tank Fill at WWTP
COUNTY LINE MART	\$104.28	Police - Veh. O & M
IOWA ONE CALL	\$21.60	Water/Sewer - Locates
MID-AMERICA PUBLISHING	\$355.04	All Dept. Publishing
MISC. ON MAIN	\$132.41	Water/Sewer - 10 Public Works Shirts
VISION AG	\$520.76	Streets/Sewer/Parks - Weed Control
VITTETOE INC.	\$7.20	Sewer - Supplies for Sign
ION ENVIRONMENTAL SOLUTIONS	\$4,510.00	Water/Sewer - Contracted Services
TOMISHA HAMMES	\$118.72	City Hall - Community Catalyst Meeting Mileage
LINO H2O LLC	\$425.00	Water - Flowmeter Calibration
CARSON PLUMBING AND HEATING	\$97.50	Library - Boiler Service
SIGOURNEY LUMBER	\$242.16	Streets - Supplies

TOTAL \$79,316.37