

**AGENDA
KEOTA CITY COUNCIL
225 E. BROADWAY AVE.
AUGUST 16, 2021
7:00 P.M.**

1. Roll Call

2. *Approve Consent Agenda

Note: These are routine items and will be enacted by one motion without separate discussion unless a Council member requests an item be removed for separate consideration.

- a. Minutes of August 2, 2021 meeting
- b. Bills for payment
- c. July Month End Financials

3. Department Reports

- a. Public Works
- b. Police
- c. Library
- d. Museum

4. Business

- a. Approve 28-E Agreement with Keota Fire Department
- b. Approve 28-E Agreement with Keota Schools – Before and After School Program
- c. Approve Agreement with French Reneker Associates for Updating Maps Book
- d. Approve Resolution 2021-37: Hiring Public Works Employee
- e. Review Ordinances – Rabies Vaccinations, Golf Carts, ATV/UTV, Grass Height
- f. Change Date of September 6, 2021 Meeting to September 7, 2021
- g. Approve Building Permit for 307 NW Hoover Street

5. Citizen Comments

While Citizen Comments are not required by law, the Mayor and City Council welcome comments from the public. An opportunity to speak is not guaranteed and is allowed at the discretion of the Chair. You are asked to give your name and address for the record and to limit your remarks to 3 minutes in order that others may be given the opportunity to speak. The following requirements will be enforced by the Mayor and the City Council:

- *All comments must be directed at the Mayor and Council.*
- *Only the citizen given the opportunity to speak is allowed to speak. Citizens that interrupt the speaker will be asked to leave the meeting.*
- *You may ask questions to the Council; however, your questions will not be answered during Citizen Comments and will be considered, though no answer guaranteed, during Council Comments.*
- *Once Citizen Comments are complete, there will be no talking or comments from the gallery. Any citizens speaking once Citizen Comments are complete may be asked to leave the meeting.*

6. Clerk/Council/Mayor Comments

7. *Adjournment

*Mayor Anthony Cansler*Councilman Matt Greiner*Councilman Rod Hill
*Councilman Keith Conrad*Councilman Mike Bender*Councilman Heath McDonald

*Public Works Director Kevin Slaubaugh *Police Chief Doug Conrad
*City Clerk/Administrator Tomisha Hammes

AUGUST 2, 2021

The Keota City Council met on August 2, 2021 at the Keota City Hall. The work session was called to order at 6:00 p.m. by Mayor Anthony Cansler.

Council Members answering roll call were: Mike Bender, Keith Conrad, Heath McDonald, and Matt Greiner arrived at 6:10 p.m. Rod Hill was unable to attend. City employee present was Tomisha Hammes.

Discussion was held on interviews and wages for potential new public works department employee.

No decisions were made on any items discussed during work session.

Motion was made by Councilman Bender to adjourn work session at 6:51 p.m. Councilman Conrad seconded the motion. Motion passed with a 4-0 vote.

The Keota City Council meeting was called to order at 7:00 p.m. by Mayor Anthony Cansler.

Council members answering roll call were: Mike Bender, Keith Conrad, Matt Greiner, and Heath McDonald. City Employees present were Tonia Greiner and Tomisha Hammes. Also in attendance was Jim Tinnes, Ryan Sieren, Linda Werger, Rich Klein, Karen Sypherd, Dan Flynn, Cindy Detweiler, Ron Northup, Nick Beinhart and Kathy Davis.

Motion was made by Councilman Conrad to approve the consent agenda including minutes from the July 19, 2021 meeting and payment of bills. Councilman Bender seconded the motion. Motion passed with a 4-0 vote.

AUGUST 2, 2021 COUNCIL MEETING
FOR PERIOD JULY 20 - AUGUST 2, 2021

<u>PAYEE</u>	<u>AMOUNT</u>	<u>COMMENT</u>
ALTENHOFEN, CHERYL	\$50.44	Payroll
CONRAD, DOUGLAS L.	\$1,907.71	Payroll
GREINER, ASHLEY	\$83.49	Payroll
GREINER, TONIA	\$902.52	Payroll
HAMMES, TOMISHA	\$1,388.05	Payroll
SLAUBAUGH, KEVIN L.	\$1,571.73	Payroll
EFTPS	\$1,757.77	Employee Withholdings
IPERS	\$2,430.91	Employee Benefits
ALL AMERICAN PEST CONTROL	\$30.00	Library - Monthly Pest Control
CENTER POINT LARGE PRINT	\$182.14	Library - Books
INFOMAX OFFICE SYSTEMS INC	\$143.59	Library - Copier Lease
WINDSTREAM	\$145.59	Library - Phone/Fax
UNITED STATES POST OFFICE	\$135.72	Water/Sewer - Water Bills
IOWA ONE CALL	\$18.90	Water/Sewer - Locates
WATER SOLUTIONS UNLIMITED	\$249.98	Water - Hypochloride Solution
AREA 15 PLANNING AND ZONING	\$504.50	All Dept. - Annual Membership
FIRST NATIONAL BANK	\$493.45	Library - Books/DVDs/Supplies
FIRST NATIONAL BANK	\$224.83	All Dept. - Postage/Training/Supplies
FIRST NATIONAL BANK	\$160.00	Water - IRWA Fall Conference Payment
FIRST NATIONAL BANK	\$110.87	Police - Veh. O & M
MYRON LUERS	\$100.00	Water Deposit - One Year Non-Delinquent Refund
VERIZON WIRELESS	\$40.01	Police - Hot Spot
ALLIANT ENERGY	\$8,388.14	All Dept. Gas/Electric
ACTION SERVICES	\$210.00	Parks - Porta Potties
TOTAL	\$21,179.90	

Department Reports:

-Public Works Department – No report submitted.

-Police Department – No report submitted.

-Wilson Memorial Library — Keokuk County Public Health came today to do blood pressure checks.

Miss Iowa comes Thursday, August 5, 2021 to read a story to those that attend.

Keota Historical Museum – In the process of exploring getting a 501(c)3.

Keota Before and After School Program – Mr. Henrich was unable to attend. The Council reviewed the emails from the Iowa State Auditor's office and Misty White, Keota city attorney, with their recommendations on the 28-E Agreement with the school for the Before and After School Program. Both entities stated that it would not be in the best interest of the City of Keota to proceed with the agreement. The information will need to be sent back to Jim Henrich and have him review the information provided to the City.

Keota Fire Department – Ryan Sieren presented an updated 28-E Agreement to the Council. The agreement will be reviewed and put on the agenda for approval for the next meeting.

Animal Ordinance discussion on rabies vaccinations – The current City of Keota ordinance states that owners are required to have rabies vaccinations. The Council would like to see it added that impounded animals need to have proof of rabies vaccination to be picked up by the owner. If the animal is not up-to-date on their vaccinations, it would be at the owner's expense to have the vaccination done before the animal can be released back to the owner. An updated ordinance will be presented to the Council at the next meeting.

Motion was made by Councilman Bender to table Resolution 2021-37: Hiring of New Public Works Employee. Councilman Greiner seconded the motion. Roll Call Vote: Ayes – Bender, Conrad, Greiner, McDonald; Nays - None; Abstain – None; Absent - Hill. Motion passed with a 4-0 vote.

Motion was made by Councilman Conrad to approve the building permit for 405 S. Hamilton Street. Councilman Bender seconded the motion. Motion passed with a 4-0 vote.

Citizen Comments: Dan Flynn stated that the Pool Advocates are going to be giving a presentation to the Washington County Riverboat Foundation Grant Board on Tuesday, August 3, 2021.

Clerk/Council/Mayor Comments: The city clerk stated that the City of Keota was conditionally selected for the 2021 Rural Housing Assessment Grant through the Iowa Economic Development Authority. Councilman Conrad stated that he and Mayor Cansler met with the Pool Advocates at Libertyville Savings Bank via Zoom with a contractor that builds pools last Monday night. Informative discussion was held on the pool during that meeting. Mayor Cansler stated there has been a lot of information and more will be coming in regards to COVID-19. He has no intentions to mandate masks for the City of Keota.

Motion was made by Councilman Conrad to adjourn at 7:28 p.m. Councilman Bender seconded the motion. Motion passed with a 4-0 vote. The City Council will next meet on Monday, August 16, 2021, starting at 7:00 p.m.

MAYOR ANTHONY CANSLER

ATTEST:

CITY CLERK TOMISHA HAMMES

These are not official minutes. These minutes will be approved at the next council meeting.

CITY OF KEOTA
AUGUST 16, 2021 COUNCIL MEETING
FOR PERIOD AUGUST 3 - AUGUST 16, 2021

<u>PAYEE</u>	<u>AMOUNT</u>	<u>COMMENT</u>
CONRAD, DOUGLAS L.	\$1,907.71	Payroll
GREINER, ASHLEY	\$27.84	Payroll
GREINER, TONIA	\$824.62	Payroll
HAMMES, TOMISHA	\$1,388.05	Payroll
SLAUBAUGH, KEVIN L.	\$1,571.73	Payroll
EFTPS	\$1,712.58	Employee Withholdings
UNITED STATES POST OFFICE	\$135.72	Water/Sewer - Water Bills
JEFFERY GARMAN	\$1,875.00	Cemetery - Contract Mowing
ALL AMERICAN PEST CONTROL	\$65.00	All Dept. - Quarterly Pest Control
MALLEY HARDWARE	\$75.51	All Dept. Supplies
FARMERS COOPERATIVE ASSOCIATION	\$521.91	All Dept. Veh. O & M
SINCLAIR TRACTOR	\$302.00	All Dept. Skid Loader Repair
SEMCO LANDFILL	\$2,276.10	Abandoned Houses - 306 W. Broadway Avenue Tear Down
COUNTY LINE MART LLC	\$75.35	Police - Veh. O & M
VISION AG	\$413.10	Parks - Weed Control
IOWA DNR	\$210.00	Sewer - Wastewater Permit Fee
US CELLULAR	\$211.84	All Dept. Cell Phones
COX SANITATION	\$3,965.25	Garbage - Bags/Pick Up
ARNOLD MOTOR SUPPLY	\$68.64	Shop - Supplies
MENARDS	\$131.97	All Dept. - 20 Volt Drill Kit
ALICIA SIEREN	\$78.42	Deposit - Final Billing Refund
ION ENVIRONMENTAL SOLUTIONS	\$3,500.00	Water/Sewer - August Operations and Labs
MUNICIPAL SUPPLY INC.	\$441.00	Sewer - 8" Domed Grate
OLLINGER ELECTRIC	\$70.00	City Hall - Unhook Power to Automatic Sliding Doors

TOTAL \$21,849.34

FUND	Jul-21 BEGINNING BALANCE	RECEIPTS	EXPENDITURES	END BALANCE
				\$39,492.63
LIBRARY CD 1	\$39,492.63			\$31,019.62
LIBRARY CD 2	\$31,019.62			\$145,936.03
SEWER CD	\$145,772.49	\$163.54		\$20,604.66
SEWER VEH CD	\$20,604.66			\$69,525.34
WATER CD	\$69,525.34			\$425.43
WATER VEH CD	\$425.43			\$1,025.86
DARE	\$1,025.62	\$0.24		\$572.49
POLICE FORFEITURE	\$572.49			\$1,449.77
GEN FD INV	\$1,449.73	\$0.04		\$4,981.85
GEN FD LIBR INV	\$4,981.72	\$0.13		\$1,305.49
LIB BUILDING	\$1,305.46	\$0.03		\$306.06
LIB MEMORIALS	\$306.06			\$10,316.24
PERPETUAL CARE FUND	\$8,316.03	\$2,000.21		\$27,168.69
POLICE VEHICLE INV	\$27,167.54	\$1.15		\$606.49
PARK & CEM VEH	\$606.47	\$0.02		\$19,220.36
CITY HALL BLDG RPR	\$19,219.87	\$0.49		\$3,175.54
CIVIL DEFENSE FU	\$3,175.46	\$0.08		\$1,190.38
KEOTA DAYCARE	\$1,190.35	\$0.03		\$17,577.09
WILSON MEMORIAL LIB	\$17,576.64	\$0.45		\$23,676.12
T&A METER INV	\$23,675.52	\$0.60		\$14,529.06
SIDEWALK SAVINGS	\$14,529.06			\$29,316.50
WTR VEH SAVINGS	\$29,316.50			\$9,647.58
WTR TWR MAIN SAVINGS	\$9,647.58			\$9,123.33
SEWER VEH SAVINGS	\$9,123.33			\$5,073.28
SNOW EQUIPMENT SAVINGS	\$5,073.28			\$949,413.05
CHECKING	\$1,022,727.85	\$86,692.64	\$160,007.44	
GENERAL		\$11,389.92	\$50,443.71	
GENERAL - LOCAL OPTION		\$7,429.35		\$50.00
CITY HALL PETTY CASH	\$50.00			\$100.00
CITY HALL CASH DRAWER	\$100.00			
DARE		\$0.24		
ROAD USE		\$15,783.60	\$58,163.72	
EMPLOYEE BENEFIT		\$1,057.56	\$7,040.13	
CAPITAL IMPROV RESER		\$1,075.32		
LIBRARY		\$1,167.87	\$10,087.42	
LIBRARY PETTY CASH	\$25.00			\$25.00
LIBRARY MUSEUM				
WATER		\$28,219.79	\$19,194.81	
CP. WTR. TRTMNT. PLANT				
CP. WTR. TOWER				
CP. WTR. MAIN DAVIS ST				
CP. WTR MAIN BROAD/DAVIS				
UTILITY DEPOSITS		\$200.60		
SEWER		\$22,535.40	\$8,004.44	
SEWER EXT-BROADWAY				
SEWER PLANT UPGRADE				
TOTAL				\$1,436,853.94