

**AGENDA
KEOTA CITY COUNCIL
225 E. BROADWAY AVE.
JULY 19, 2021
7:00 P.M.**

1. Roll Call

2. *Approve Consent Agenda

Note: These are routine items and will be enacted by one motion without separate discussion unless a Council member requests an item be removed for separate consideration.

- a. Minutes of July 6, 2021 meeting
- b. Bills for payment
- c. June Month End Financials

3. Department Reports

- a. Public Works
- b. Police
- c. Library
- d. Museum

4. Business

- a. Dr. Cody Branstad – Animal Vaccinations
- b. Jim Henrich – Before and After School Program
- c. Approve Letter of Support for Pool Advocates
- d. Approve Resolution 2021-35: Sale of Cemetery Plots
- e. America Rescue Plan Funds/Possible Approval Resolution 2021-36

5. Citizen Comments

While Citizen Comments are not required by law, the Mayor and City Council welcome comments from the public. An opportunity to speak is not guaranteed and is allowed at the discretion of the Chair. You are asked to give your name and address for the record and to limit your remarks to 3 minutes in order that others may be given the opportunity to speak. The following requirements will be enforced by the Mayor and the City Council:

- *All comments must be directed at the Mayor and Council.*
- *Only the citizen given the opportunity to speak is allowed to speak. Citizens that interrupt the speaker will be asked to leave the meeting.*
- *You may ask questions to the Council; however, your questions will not be answered during Citizen Comments and will be considered, though no answer guaranteed, during Council Comments.*
- *Once Citizen Comments are complete, there will be no talking or comments from the gallery. Any citizens speaking once Citizen Comments are complete may be asked to leave the meeting.*

6. Clerk/Council/Mayor Comments

7. *Adjournment

*Mayor Anthony Cansler*Councilman Matt Greiner*Councilman Rod Hill
*Councilman Keith Conrad*Councilman Mike Bender*Councilman Heath McDonald

*Public Works Director Kevin Slaubaugh *Police Chief Doug Conrad
*City Clerk/Administrator Tomisha Hammes

JULY 6, 2021

The Keota City Council met on July 6, 2021 at the Keota City Hall. The work session was called to order at 6:00 p.m. by Mayor Anthony Cansler.

Council Members answering roll call were: Keith Conrad, Rod Hill, and Heath McDonald. Mike Bender arrived at 6:04 p.m. and Matt Greiner arrived at 6:27 p.m. City employee present was Tomisha Hammes.

Discussion was held on wages for potential new public works department employee.

No decisions were made on any items discussed during work session.

Motion was made by Councilman Bender to adjourn work session at 6:51 p.m. Councilman Hill seconded the motion. Motion passed with a 5-0 vote.

The Keota City Council meeting was called to order at 7:00 p.m. by Mayor Anthony Cansler.

Council members answering roll call were: Mike Bender, Keith Conrad, Rod Hill, Matt Greiner, and Heath McDonald. City Employee present was Tomisha Hammes. Also in attendance was Rich Klein, Danielle Imhoff, Dan Flynn, Karen Sypherd, Chad McCleary – Ion Environmental Solutions, and Amy Schulte – CEO, YMCA of Washington County.

Motion was made by Councilman Conrad to approve the consent agenda including minutes from the June 21, 2021 meeting and payment of bills. Councilman McDonald seconded the motion. Motion passed with a 5-0 vote.

CITY OF KEOTA
JULY 6, 2021 COUNCIL MEETING
FOR PERIOD JUNE 22 - JULY 6, 2021

<u>PAYEE</u>	<u>AMOUNT</u>	<u>COMMENT</u>
CONRAD, DOUGLAS L.	\$1,858.03	Payroll
GREINER, ASHLEY	\$27.84	Payroll
GREINER, TONIA	\$901.90	Payroll
HAMMES, TOMISHA	\$1,326.85	Payroll
SLAUBAUGH, KEVIN L.	\$1,502.70	Payroll
EFTPS	\$1,656.82	Employee Withholdings
IPERS	\$3,079.68	Employee Benefits
IOWA DEPT. OF REVENUE	\$2,142.00	2nd Quarter Withholding Tax
IOWA DEPT. OF REVENUE	\$4,064.00	2nd Quarter Water Service Excise Tax
IOWA DEPT. OF REVENUE	\$4,395.00	2nd Quarter Sales Tax
KAREN SYPHERD	\$31.79	Museum - Supplies
ALL AMERICAN PEST CONTROL	\$30.00	Library - Pest Control
CENGAGE LEARNING	\$43.54	Library - Books
CENTER POINT LARGE PRINT	\$44.34	Library - 2 LG Print Books
INFOMAX OFFICE SYSTEMS INC	\$165.31	Library - Copier Lease
IOWA STATE UNIVERSITY	\$282.08	Library - Programs
QUILL CORP	\$40.74	Library - Supplies
WINDSTREAM	\$146.35	Library - Phone/Fax
TREMMEL BACK HOE SERVICE	\$1,570.00	City Hall - Flag Pole Installation
IOWA LEAGUE OF CITIES	\$871.00	All Dept. - Membership Dues
DEARBORN GROUP	\$117.00	Employee Benefits - Life Insurance
LL PELLING CO	\$50,264.55	Streets - Resurfacing
MIKE'S PARTS & SERVICE	\$5,000.00	Snow Removal - Snow Plow Blade
KEOTA VOLUNTEER FIRE DEPARTMENT	\$14,728.17	Fire Protection - Yearly Cost

Councilman Hill seconded the motion. Roll Call Vote: Ayes – Bender, Conrad, Hill, Greiner, McDonald; Nays - None; Abstain – None; Absent - None. Motion passed with a 5-0 vote.

Keota Pool Advocates Discussion – Councilman Bender asked the Advocates if they have received estimates on a pool design. They stated that they have had estimates from Myers Construction and have been in contact with Spectra Build and Crain Construction. Councilman Conrad requested that the clerk reach out to the City's engineer to see if they have worked on pools previously and see what information he could give the city. The Council encouraged the Keota Pool Advocates to look into any contractors that build pools and open up those channels of communication. There was a request from the Advocates that the Council agrees to do a bridge loan in order to move forward with the project if the grant they applied for pays out half of the funds now and half of the funds next year. The Council stated that if they receive the grant and the money is broken up in two years then yes, they would do a bridge loan until the funds are released from the grant. Amy Schulte, CEO – YMCA of Washington County, discussed how the Y runs the Kalona Pool as that would be a similar in size comparison to Keota. She will send the Y's actuals from 2019 and the estimated budget for 2021 for running that pool. She recommended reaching out to the City of Kalona to request the same financials from the City so the Council can review those as well. The Council directed the clerk to request that information.

Citizen Comments: No comments.

Clerk/Council/Mayor Comments: The clerk stated that James Waterhouse Construction submitted an estimate on the tear down of the house at 306 W. Broadway Avenue. The Council directed the clerk to let Waterhouse know to go ahead with the tear down. Councilman Bender stated that he talked to Officer Conrad prior to July 4 about the fireworks ordinance and how he would handle situations. He went on to say that other than some complaints on social media he felt that it went well for the first year of allowing fireworks. Councilman Conrad stated that he felt that the fireworks went over well. He also stated that there were three meetings held last year to discuss the fireworks at the same time of the burning ordinance and the rooster ordinance. People only showed up to talk about the burning ordinance not about either of the other two ordinances that were on the table around the same time. Mayor Cansler stated that moving forward with "Why Not Keota?" he would like the Council to start brainstorming ideas of ways to bring people to Keota.

Motion was made by Councilman Conrad to adjourn at 8:33 p.m. Councilman Bender seconded the motion. Motion passed with a 5-0 vote. The City Council will next meet on Monday, July 19, 2021, starting at 7:00 p.m.

MAYOR ANTHONY CANSLER

ATTEST:

CITY CLERK TOMISHA HAMMES

These are not official minutes. These minutes will be approved at the next council meeting.

CITY OF KEOTA
 JULY 19, 2021 COUNCIL MEETING
 FOR PERIOD JULY 7- JULY 19, 2021

<u>PAYEE</u>	<u>AMOUNT</u>	<u>COMMENT</u>
CANSLER, ANTHONY	\$404.04	Payroll
CONRAD, DOUGLAS L.	\$1,907.71	Payroll
GREINER, ASHLEY	\$27.84	Payroll
GREINER, TONIA	\$887.91	Payroll
HAMMES, TOMISHA	\$1,388.05	Payroll
SLAUBAUGH, KEVIN L.	\$1,571.73	Payroll
EFTPS	\$1,801.05	Employee Withholdings
RIVER PRODUCTS COMPANY INC.	\$110.33	Roads - Gravel for Keokuk Washington Road Shoulders
CARGILL	\$5,284.02	Water - Salt
ATWOOD ELECTRIC INC	\$690.00	City Hall - Reset GPS on Outside Clock
ION ENVIRONMENTAL SOLUTIONS	\$3,500.00	Water/Sewer - July Operations
IDEAL READY MIX COMPANY INC.	\$140.75	City Hall - Concrete for Flag Pole
JEFFREY GARMAN	\$1,875.00	Cemetery - Mowing Contract
COUNTY LINE MART LLC	\$257.79	Police - Veh. O & M
VISION AG	\$174.53	Parks - Sprayer/Liberty
BARKING DOG EXHIBITS	\$6,611.88	Library - StoryWalk Program
COX SANITATION	\$2,062.50	Garbage - Pick Up/Dumpsters
US CELLULAR	\$192.05	All Dept. - Cell Phones
H & M FARM AND HOME	\$14.37	Sewer - Supplies to Cap Line
WINDSTREAM	\$232.54	All Dept. - Phones
TOTAL	\$28,730.05	

FUND	Jun-21 BEGINNING BALANCE	RECEIPTS	EXPENDITURES	END BALANCE
LIBRARY CD 1	\$39,492.63			\$39,492.63
LIBRARY CD 2	\$31,019.62			\$31,019.62
SEWER CD	\$145,772.49			\$145,772.49
SEWER VEH CD	\$20,604.66			\$20,604.66
WATER CD	\$69,525.34			\$69,525.34
WATER VEH CD	\$425.43			\$425.43
DARE	\$2,637.62	\$20.00	\$1,632.00	\$1,025.62
POLICE FORFEITURE	\$572.49			\$572.49
GEN FD INV	\$1,449.69	\$0.04		\$1,449.73
GEN FD LIBR INV	\$4,981.60	\$0.12		\$4,981.72
LIB BUILDING	\$1,305.43	\$0.03		\$1,305.46
LIB MEMORIALS	\$306.03	\$0.03		\$306.06
PERPETUAL CARE FUND	\$7,715.83	\$600.20		\$8,316.03
POLICE VEHICLE INV	\$27,166.42	\$1.12		\$27,167.54
PARK & GEM VEH	\$606.45	\$0.02		\$606.47
CITY HALL BLDG RPR	\$19,219.40	\$0.47		\$19,219.87
CIVIL DEFENSE FU	\$3,175.38	\$0.08		\$3,175.46
KEOTA DAYCARE	\$1,190.32	\$0.03		\$1,190.35
WILSON MEMORIAL LIB	\$17,576.21	\$0.43		\$17,576.64
T&A METER INV	\$23,674.93	\$0.59		\$23,675.52
SIDEWALK SAVINGS	\$14,527.98	\$1.08		\$14,529.06
WTR VEH SAVINGS	\$29,314.31	\$2.19		\$29,316.50
WTR TWR MAIN SAVINGS	\$9,646.86	\$0.72		\$9,647.58
SEWER VEH SAVINGS	\$9,122.65	\$0.68		\$9,123.33
SNOW EQUIPMENT SAVINGS	\$5,072.90	\$0.38		\$5,073.28
CHECKING	\$1,243,390.49	\$89,391.29	\$310,053.93	\$1,022,727.85
GENERAL		\$10,754.12	\$42,404.68	
GENERAL - LOCAL OPTION		\$7,429.33	\$31,085.00	
CITY HALL PETTY CASH	\$50.00			\$50.00
CITY HALL CASH DRAWER	\$100.00			\$100.00
DARE			\$1,652.00	
ROAD USE		\$14,447.45	\$6,381.36	
EMPLOYEE BENEFIT		\$1,624.64	\$13,530.67	
CAPITAL IMPROV RESER		\$1,651.90		
LIBRARY		\$31,170.19	\$3,573.34	
LIBRARY PETTY CASH	\$25.00			\$25.00
LIBRARY MUSEUM			\$31.79	
WATER		\$29,188.11	\$18,652.13	
CP. WTR. TRTMNT. PLANT			\$27,520.00	
CP. WTR. TOWER			\$50,125.00	
CP. WTR. MAIN DAVIS ST			\$15,940.00	
CP. WTR MAIN BROAD/DAVIS			\$10,510.00	
UTILITY DEPOSITS		\$1,200.59	\$364.98	
SEWER		\$23,618.17	\$16,024.52	
SEWER EXT-BROADWAY			\$11,458.00	
SEWER PLANT UPGRADE			\$90,153.44	
TOTAL				\$1,508,001.73