

**AGENDA
KEOTA CITY COUNCIL
KEOTA CITY HALL
225 E. BROADWAY AVE.
JUNE 7, 2021
7:00 P.M.**

1. Roll Call

2. *Approve Consent Agenda

Note: These are routine items and will be enacted by one motion without separate discussion unless a Council member requests an item be removed for separate consideration.

- a. Minutes of May 17, 2021 meeting
- b. Bills for payment

3. Department Reports

- a. Public Works
- b. Police
- c. Library
- d. Museum

4. Business

- a. Chad McCleary – Ion Environmental Solutions
- b. Jim Henrich – Before and After School Program
- c. Approve Resolution 2021-29: Interview Committee
- d. Approve Resolution 2021-30: Wilson Memorial Library Grant
- e. Approve Building Permit – 205 Rock Island Avenue – Fence
- f. Approve Building Permit – 110 N. Lincoln Street – Patio
- g. Approve Tobacco Permit – County Line Mart LLC
- h. Approve Tobacco Permit – The Roost Tavern
- i. Approve EagleRock! Bake Sale in front of City Hall on Friday, June 25

5. Citizen Comments

While Citizen Comments are not required by law, the Mayor and City Council welcome comments from the public. An opportunity to speak is not guaranteed and is allowed at the discretion of the Chair. You are asked to give your name and address for the record and to limit your remarks to 3 minutes in order that others may be given the opportunity to speak. The following requirements will be enforced by the Mayor and the City Council:

- *All comments must be directed at the Mayor and Council.*
- *Only the citizen given the opportunity to speak is allowed to speak. Citizens that interrupt the speaker will be asked to leave the meeting.*
- *You may ask questions to the Council; however, your questions will not be answered during Citizen Comments and will be considered, though no answer guaranteed, during Council Comments.*
- *Once Citizen Comments are complete, there will be no talking or comments from the gallery. Any citizens speaking once Citizen Comments are complete may be asked to leave the meeting.*

6. Clerk/Council/Mayor Comments

7. *Adjournment

*Mayor Anthony Cansler*Councilman Matt Greiner*Councilman Rod Hill
*Councilman Keith Conrad*Councilman Mike Bender*Councilman Heath McDonald

*Public Works Director Kevin Slaubaugh*Public Works Employee Kevin Miller*Police Chief Doug Conrad
*City Clerk Tomisha Hammes

MAY 17, 2021

The Keota City Council met on May 17, 2021, at the Keota City Hall. The meeting was called to order at 7:00 p.m. by Mayor Anthony Cansler.

Council members answering roll call were: Mike Bender, Keith Conrad, Rod Hill, and Heath McDonald. Matt Greiner was unable to attend. City Employees present were Toni Greiner and Tomisha Hammes. Also in attendance was Karen Sypherd, Dan Flynn, and Nick Beinhart.

The Mayor announced that this was the time and place for the public hearing on the matter of Fiscal Year 2021 Budget Amendments. The Mayor asked the city clerk if she received any written objections to the FY21 Budget Amendments. The city clerk stated that there were no written objections submitted. The Mayor then called for oral objections and no objections were made. The Mayor then declared the time for written and oral objections to be closed. Motion was made by Councilman Bender to close the public hearing for the FY21 Budget Amendments. Councilman Conrad seconded the motion Roll Call Vote: Ayes – Bender, Conrad, Hill, McDonald; Nays- None; Absent - Greiner; Abstain - None. Motion passed with a 4-0 vote.

Motion was made by Councilman Conrad to approve the consent agenda including minutes from the May 3, 2021 meeting, payment of bills, and April month end financials. Councilman Bender seconded the motion. Motion passed with a 4-0 vote.

CITY OF KEOTA
MAY 17, 2021 COUNCIL MEETING
FOR PERIOD MAY 4 - MAY 17, 2021

<u>PAYEE</u>	<u>AMOUNT</u>	<u>COMMENT</u>
ALTENHOFEN, CHERYL	\$31.52	Payroll
CONRAD, DOUGLAS L.	\$1,858.03	Payroll
GREINER, ASHLEY	\$55.66	Payroll
GREINER, TONIA	\$783.75	Payroll
HAMMES, TOMISHA	\$1,326.85	Payroll
MILLER, KEVIN	\$1,217.47	Payroll
SLAUBAUGH, KEVIN L.	\$1,502.70	Payroll
EFTPS	\$1,971.50	Employee Withholdings
CARGILL	\$5,068.55	Water - Salt
MID-AMERICAN PUBLISHING	\$257.41	All Dept. Publishing
US CELLULAR	\$212.05	All Dept. Cell Phones
FARMERS COOPERATIVE ASSOCIATION	\$757.07	All Dept. Veh. O & M
COX SANITATION	\$3,733.50	Garbage - Pick Up/Bags
DARE	\$800.00	Dare - Program Supplies
JEFFREY GARMAN	\$1,875.00	Cemetery - Mowing Contract Petty Cash - Replenish for Deed to Recorders
CASH	\$44.00	Office
FAGEN ELEVATOR	\$75.00	Streets - Weigh Tickets for Scrap
MIKE'S PARTS AND SERVICE	\$5,000.00	Snow - Snow Plow First 1/2 Payment
ACTION SERVICES	\$130.00	Parks - Porta Potty for KeWash Trailhead
SEMCO LANDFILL	\$178.65	Streets - Street Cleaning
IOWA PRISON INDUSTRIES	\$96.00	Parks - Tags
SINCLAIR TRACTOR	\$65.12	All Dept. Veh. O & M
WINDSTREAM	\$232.87	All Dept. Phone/Fax
IOWA DEPT. OF NATURAL RESOURCES	\$60.00	Water - Operator Certificate Renewal
TOTAL	\$27,301.18	

Apr-21

FUND	BEGINNING BALANCE	RECEIPTS	EXPENDITURES	END BALANCE
LIBRARY CD 1	\$39,468.03			\$39,468
LIBRARY CD 2	\$31,000.30			\$31,000
SEWER CD	\$145,609.13	\$163.36		\$145,772
SEWER VEH CD	\$20,604.66			\$20,604
WATER CD	\$69,525.34			\$69,525
WATER VEH CD	\$424.38			\$424
DARE	\$977.62			\$977
POLICE FORFEITURE	\$572.49			\$572
GEN FD INV	\$1,449.61	\$0.04		\$1,449
GEN FD LIBR INV	\$4,981.35	\$0.12		\$4,981
LIB BUILDING	\$1,305.37	\$0.03		\$1,305
LIB MEMORIALS	\$306.03			\$306
PERPETUAL CARE FUND	\$7,715.44	\$0.19		\$7,715
POLICE VEHICLE INV	\$27,164.15	\$1.12		\$27,165
PARK & CEM VEH	\$606.41	\$0.02		\$606
CITY HALL BLDG RPR	\$19,218.44	\$0.47		\$19,218
CIVIL DEFENSE FU	\$3,175.22	\$0.08		\$3,175
KEOTA DAYCARE	\$1,190.26	\$0.03		\$1,190
WILSON MEMORIAL LIB	\$17,575.33	\$0.43		\$17,575
T&A METER INV	\$23,673.74	\$0.59		\$23,674
SIDEWALK SAVINGS	\$14,527.98			\$14,527
WTR VEH SAVINGS	\$29,314.31			\$29,314
WTR TWR MAIN SAVINGS	\$9,646.86			\$9,646
SEWER VEH SAVINGS	\$9,122.65			\$9,122
SNOW EQUIPMENT SAVINGS	\$5,072.90			\$5,072
CHECKING	\$859,405.04	\$489,711.46	\$132,218.33	\$1,216,898
GENERAL		\$69,154.76	\$106,879.11	
GENERAL - LOCAL				
OPTION		\$6,331.39		
CITY HALL PETTY CASH	\$50.00			\$50
CITY HALL CASH DRAWER	\$100.00			\$100
DARE				
ROAD USE		\$27,115.76	\$5,016.67	
EMPLOYEE BENEFIT		\$37,073.41	\$15,926.94	
CAPITAL IMPROV RESER				
LIBRARY		\$585.45	\$3,998.37	
LIBRARY PETTY CASH	\$25.00			\$25
LIBRARY MUSEUM			\$127.54	
WATER		\$28,256.42	\$27,968.02	
CP. WTR. TRTMNT. PLANT				
CP. WTR. TOWER				
CP. WTR. MAIN DAVIS ST				
CP. WTR MAIN				
BROAD/DAVIS				
UTILITY DEPOSITS			\$604.76	
SEWER		\$23,261.41	\$25,526.94	
SEWER EXT-BROADWAY				
SEWER PLANT UPGRADE		\$260,690.00		
TOTAL				\$1,701,467

Department Reports:

-Public Works Department – The estimate for new rims and tires for the City dump truck was presented. The funds from the scrap that was taken in will be used to pay for the new tires and rims.

-Police Department – A written report was submitted. Reporting period of May 1 through May 14, 2021, there were twenty-four (24) service calls/complaints and three (3) citations issued. Service Calls/Complaints: one burglary, three simple assault, one theft, two controlled substance, one family and children, one liquor laws, one suspicion, five assist and serve, one attempt to locate, four dog/cat/misc. animals, one livestock, one traffic violation, two harassment. Three (3) citations issued: three speed/alternative enforcement.

-Wilson Memorial Library – The State is coming out with a \$5,000 grant that will be available to libraries that they will be looking into applying for. New lights and timer outside of library installed. Still planning on having Iowa State University Bug Unit coming – appointments will be set up in 20 minute increments. Information has been listed on the Wilson Memorial Facebook page. Grab and go kits are ready to go for the summer reading program. The five year plan that the library is required to do is in process.

-Keota Historical Museum – Regular meeting will be on Wednesday, May 19 with a work meeting on Saturday, May 22 to get the new acquisitions ready for display. The museum will be open during the Keota Fun Days on Saturday, June 12, after the parade from 12:00 to 2:00 p.m.

Motion was made by Councilman Bender to approve Resolution 2021-24: Fiscal Year 2021 Budget Amendments. Councilman Conrad seconded the motion. Roll Call Vote: Ayes – Bender, Conrad, Hill, McDonald; Nays - None; Abstain – None; Absent - Greiner. Motion passed with a 4-0 vote.

Motion was made by Councilman Bender to approve Resolution 2021-25: Keokuk County Community Endowment Foundation Intent to Apply – Keota Pool Advocates. Councilman McDonald seconded the motion. Roll Call Vote: Ayes – Bender, Conrad, Hill, McDonald; Nays - None; Abstain – None; Absent - Greiner. Motion passed with a 4-0 vote.

Motion was made by Councilman Conrad to approve Resolution 2021-26: Sale of Two Cemetery Plots – Ronald and Jamie Ginkens. Councilman Bender seconded the motion. Roll Call Vote: Ayes – Bender, Conrad, Hill, McDonald; Nays - None; Abstain – None; Absent - Greiner. Motion passed with a 4-0 vote.

Motion was made by Councilman Conrad to approve Resolution 2021-27: Wellmark Foundation Grant - Keota Pool Advocates. Councilman Bender seconded the motion. Roll Call Vote: Ayes – Bender, Conrad, Hill, McDonald; Nays - None; Abstain – None; Absent - Greiner. Motion passed with a 4-0 vote.

Motion was made by Councilman Bender to approve Resolution 2021-28: Washington County Riverboat Foundation Grant Application - Keota Pool Advocates. Councilman Conrad seconded the motion. Roll Call Vote: Ayes – Bender, Conrad, Hill, McDonald; Nays - None; Abstain – None; Absent - Greiner. Motion passed with a 4-0 vote.

Motion was made by Councilman Bender to approve the letter of support for the Keota Pool Advocates. Councilman Conrad seconded the motion. Motion passed with a 4-0 vote.

Motion was made by Councilman Bender to approve blocking off Broadway Avenue from Fulton Street to Ellis Street for the Keota Fun Days celebration on Saturday, June 12, 2021. Councilman Conrad seconded the motion. Motion passed with a 4-0 vote.

Motion was made by Councilman Conrad to approve the building permit for 303 NW Baker Drive - deck. Councilman Bender seconded the motion. Motion passed with a 4-0 vote.

Motion was made by Councilman Conrad to approve the building permit for 213 N. Jefferson Street - deck. Councilman Bender seconded the motion. Motion passed with a 4-0 vote.

Citizen Comments: Karen Sypherd wanted to say thank you to the Council and Mayor for supporting the pool on their grant requests. Dan Flynn wanted to say thank you to the Council and Mayor as well. He went on to say that they will continue the fundraising efforts throughout the summer.

Clerk/Council/Mayor Comments: The new exterior doors were installed at city hall last week. They are now pull doors instead of the automatic sliding doors. There was a great deal of praise from the Council and Mayor to the Pool Advocates for all their hard work on fundraising efforts and grant writing. The community is reminded to be a little more mindful of the animals that they have within the city limits of Keota. There are leash laws in Keota along with picking up after their pets while outside of their yard. Please also make sure that if you have animals on your property that you are properly caring for your animals. Firemen's meeting at 6:30 p.m. on Wednesday, May 26. Councilman Hill and Councilman Bender plan to attend.

Motion was made by Councilman Conrad to adjourn at 7:39 p.m. Councilman Bender seconded the motion. Motion passed with a 4-0 vote. The City Council will next meet on Monday, June 7, 2021, starting at 7:00 p.m.

MAYOR ANTHONY CANSLER

ATTEST:

CITY CLERK TOMISHA HAMMES

These are not official minutes. These minutes will be approved at the next council meeting.

CITY OF KEOTA
 JUNE 7, 2021 COUNCIL MEETING
 FOR PERIOD MAY 18 - JUNE 7, 2021

<u>PAYEE</u>	<u>AMOUNT</u>	<u>COMMENT</u>
ALTENHOFEN, CHERYL	\$31.52	Payroll
CONRAD, DOUGLAS L.	\$1,858.03	Payroll
GREINER, ASHLEY	\$55.66	Payroll
GREINER, TONIA	\$783.75	Payroll
HAMMES, TOMISHA	\$1,326.85	Payroll
MILLER, KEVIN	\$1,217.47	Payroll
SLAUBAUGH, KEVIN L.	\$1,502.70	Payroll
EFTPS	\$1,971.50	Employee Withholdings
IPERS	\$2,834.95	Employee Benefits
ALL AMERICAN PEST CONTROL	\$30.00	Library - Pest Control
CASH	\$50.00	Library - Summer Reading Program Prizes
CENGAGE LEARNING	\$21.69	Library - Book
CENTER POINT LARGE PRINT	\$44.34	Library - Large Print Books
GOOD HOUSEKEEPING	\$12.00	Library - Magazine
INFOMAX OFFICE SYSTEMS INC	\$143.59	Library - Copier Lease
KEOTA ATHLETIC BOOSTERS	\$180.00	Library - Summer Reading Program Prizes
WINDSTREAM	\$145.43	Library - Phone/Fax
WOOD WHEEL VINEYARDS	\$50.00	Library - Summer Reading Program Prizes
UNITED STATES POST OFFICE	\$135.72	Water/Sewer - Water Bills
IOWA FINANCE AUTHORITY	\$10,510.00	Water Loan - Broadway Extension
IOWA FINANCE AUTHORITY	\$27,520.00	Water Loan - Treatment Plant
IOWA FINANCE AUTHORITY	\$50,125.00	Water Loan - Tower
IOWA FINANCE AUTHORITY	\$15,000.00	Sewer Loan - WWTP Sponsored Project
IOWA FINANCE AUTHORITY	\$15,940.00	Water Loan - Davis Extension
IOWA FINANCE AUTHORITY	\$75,153.44	Sewer Loan - Waste Water Treatment Plant
LIBERTYVILLE SAVINGS BANK	\$11,458.00	Sewer - Broadway Extension
ALLIANT ENERGY	\$6,576.20	All Dept. Gas/Electric
IOWA DEPT. OF NATURAL RESOURCES	\$350.00	Sewer - Stormwater Discharge Permit 3 Years
WASHINGTON LUMBER & HOME CENTER	\$447.48	Shop - Exterior Door Replacement
WATER SOLUTIONS UNLIMITED INC	\$375.00	Water - Hypochloride
MALLEY HARDWARE	\$156.17	All Dept. Supplies
MENARDS	\$24.77	City Hall - Dry Sand for Flag Pole Installation
WELLMARK	\$9,498.74	Employee Benefits
BROADWAY SERVICE CENTER	\$3,745.42	Streets - Dump Truck Tires
ACTION SERVICE INC	\$210.00	Park/KeWash Trailhead - Porta Potty
KOCH OFFICE GROUP	\$143.95	All Dept - Copier Fee
ERIC KEPHART	\$100.00	Deposit - One Year Non-Delinquent Payments Refund
KITN CHANCE	\$100.00	Deposit - One Year Non-Delinquent Payments Refund
DONALD LINDHART	\$100.00	Deposit - One Year Non-Delinquent Payments Refund
BRYAN THOMPSON	\$54.29	Deposit - Finalized Billing
ANDY ROMOSER CONSTRUCTION	\$240.00	Shop - Exterior Door Repair
KEOTA EAGLE FOODS	\$186.61	All Dept. Janitorial Expenses for January - May
KEOTA TRANSMISSION AND REPAIR	\$168.60	Water - Replace Mode Door Actuator
FIRST NATIONAL BANK	\$248.47	All Dept. - Basketball nets/tether ball/stamps
FIRST NATIONAL BANK	\$495.60	Library - Books/Programs/DVDs
FIRST NATIONAL BANK	\$85.06	Police - Veh. O & M
US POSTAL SERVICE	\$58.00	All Dept. - Post Office Box Fee
VERIZON WIRELESS	\$40.01	Police - Hot Spot

TOTAL \$241,474.49