

**AGENDA
KEOTA CITY COUNCIL
KEOTA CITY HALL
225 E. Broadway Ave.
NOVEMBER 16, 2020
6:00 P.M.**

- 1. Roll Call**
- 2. Work Session – KEOTA FIRE DEPT. AND KEOTA QRS**
- 3. *Adjournment**

***Mayor Anthony Cansler*Councilman Matt Greiner*Councilman Heath McDonald
*Councilman Keith Conrad*Councilman Mike Bender*Councilman Rod Hill**

***Public Works Director Kevin Slaubaugh*Public Works Employee Kevin Miller*Police Chief Doug Conrad
*City Clerk Tomisha Hammes**

**AGENDA
KEOTA CITY COUNCIL
KEOTA CITY HALL
225 E. BROADWAY AVE.
NOVEMBER 16, 2020
7:00 P.M.**

1. Roll Call

2. *Approve Consent Agenda

Note: These are routine items and will be enacted by one motion without separate discussion unless a Council member requests an item be removed for separate consideration.

- a. Minutes of November 2, 2020
- b. Bills for payment
- c. October Month End Financials

3. Department/Committee Reports

4. Business

- a. Approve Resolution 2020-41: Appointing the Keota Community Club in Charge of Keota Sesquicentennial in 2023
- b. Approve Annual Finance Report for Fiscal Year Ending June 30, 2020
- c. Wind Turbine Discussion

5. Clerk/Council/Mayor Comments

6. *Adjournment

*Mayor Anthony Cansler*Councilman Matt Greiner*Councilman Rod Hill
*Councilman Keith Conrad*Councilman Mike Bender*Councilman Heath McDonald

*Public Works Director Kevin Slaubaugh*Public Works Employee Kevin Miller*Police Chief Doug Conrad
*City Clerk Tomisha Hammes

November 2, 2020

The Keota City Council met on November 2, 2020, at the Keota City Hall. The meeting was called to order at 7:00 p.m. by Mayor Anthony Cansler.

Council members answering roll call were: Mike Bender, Keith Conrad, Rod Hill, Matt Greiner, Heath McDonald. City Employees present were Kevin Slaubaugh, Toni Greiner, and Tomisha Hammes. Also in attendance was Danielle Imhoff, Nick Mahan, Dan Flynn, and Karen Sypherd.

Motion was made by Councilman Greiner to approve the consent agenda including minutes from the October 19, 2020 meeting and payment of bills. Councilman McDonald seconded the motion. Motion passed with a 5-0 vote.

CITY OF KEOTA
NOVEMBER 2, 2020 COUNCIL MEETING
FOR PERIOD OCTOBER 20 - NOVEMBER 2, 2020

<u>PAYEE</u>	<u>AMOUNT</u>	<u>COMMENT</u>
CONRAD, DOUGLAS L.	\$1,853.22	Payroll
GREINER, ASHLEY	\$27.84	Payroll
GREINER, TONIA	\$877.59	Payroll
HAMMES, TOMISHA	\$1,330.46	Payroll
MILLER, KEVIN	\$1,207.77	Payroll
SLAUBAUGH, KEVIN L.	\$1,496.86	Payroll
EFTPS	\$2,014.30	Employee Withholdings
IPERS	\$2,853.92	Employee Benefits
UNITED STATES POST OFFICE	\$130.55	All Dept. Water Bills
ALL AMERICAN PEST CONTROL	\$30.00	Library - Pest Control
CASH	\$20.00	Library - Halloween Party
CENTER POINT LARGE PRINT	\$104.34	Library - Large Print Books
GEORGE PUBLIC LIBRARY	\$30.00	Library - Books
INFOMAX	\$140.17	Library - Copier Lease
WINDSTREAM	\$145.87	Library - Phone/Fax
UNITED STATES POST OFFICE	\$110.00	All Dept. 2 Rolls of Stamps
FIRST NATIONAL BANK	\$409.76	Library - Books, Supplies, Programs
FIRST NATIONAL BANK	\$12.99	City Hall -Supplies
FIRST NATIONAL BANK	\$79.12	Police - Veh. O & M
COX SANITATION	\$4,277.25	Garbage Pick Up/Bags
GARY BUNNELL	\$31.49	Finalized Bill Refund
KEVIN SLAUBAUGH	\$15.60	Water - Meals Reimbursement from Conference
QUILL	\$120.23	All Dept. Office Supplies
KEOKUK COUNTY EXTENSION OFFICE	\$45.00	Parks - Ornamental and Turfgrass Applicator Class
NORTHWAY CORP	\$3,624.56	Water - High Service Pump #1 Repair
MARTIN'S FLAG COMPANY LLC	\$3,209.00	City Hall - Flag Pole
DEARBORN GROUP	\$117.00	Employee Benefits
MUNICIPAL SUPPLY INC	\$2,076.00	Water - Fire Hydrant
TREMMEL BACK HOE SERVICE	\$787.50	Water - Fire Hydrant/Water Main Repair
ALLIANT ENERGY	\$5,833.16	All Dept. Gas/Electric
IOWA ONE CALL	\$21.60	Water/Sewer - Locates
CARGILL	\$4,923.88	Water - Salt
WINDSTREAM	\$227.59	All Dept. Phone/Fax
SIRECHIE	\$141.43	Police - Evidence Bags
TOTAL	\$38,326.05	

Department Reports:

- Public Works Department – An air line blew at the Waste Water Treatment Plant, so they will have to borrow a boat to get out to fix it in the lagoon. He will contact Herschbergers to rent the belt to spread the mulch on the Sager System at the WWTP. The new toilet was installed at the maintenance building.
- Police Department – A written report was submitted. Reporting period of October 15 through October 29 2020, there were eight (8) service calls/complaints and three (3) citation issued. Service Calls/Complaints: one motor vehicle theft, one vandalism, two controlled substance, one suspicion, one assist and serve, one civil dispute, one scam. Citation: three (3) speed/alternative enforcement.
- Wilson Memorial Library – The library held their annual Halloween Party on Saturday, October 31. There were about 155 people that attended and it was held at the park across from the library. The Library Board discussed the possibility of having a college located at the library. They are not interested at this time. The reasons were the possibility that the Council discussed of having a before and after school program at the library and the potential for more programs in the old museum space. If the school currently has an ICN room, they would like to see that be utilized for college classes and leave the library open to other possibilities.
- Keota Historical Museum – They have started the process of moving and setting up their new space. They requested that the City of Keota pay for the paint that they need to touch up some areas. The Council said that they would cover the cost of the paint. They are hoping to open to the public during the Rural Road Trip in December.
- Pool – Letters were sent out to all the people who pledged or donated to the pool explaining why new pledges and donations need to be made as they need to have the pool account that is under Keota Unlimited cleared out before January 1, 2021. The Raffle Drawing had to be postponed due to the event being cancelled. The Pool Advocates will do the drawing at their meeting on Wednesday, November 4, 2020. Councilman Conrad will attend the meeting to help with the drawing.

Discussion was held on the Museum Improvements and it was previously decided by the Council to pay for the paint that is needed to do touch ups for the museum space.

Motion was made by Councilman Conrad to approve the Keota High School Speech group to store their costumes in the basement of city hall. Councilman Bender seconded the motion. Motion passed with a 5-0 vote.

Motion was made by Councilman Bender to appoint Mayor Anthony Cansler, Councilman Rod Hill and Councilman Matt Greiner to the Personnel Committee to do the employee evaluations. Councilman McDonald seconded the motion. Motion passed with a 5-0 vote.

Discussion was held on wind turbines. There was a request to have the company that is interested in putting up the wind turbines to attend a future meeting to give more information for the Council to review before making any decisions on allowing them.

Clerk/Council/Mayor Comments: There is concern over the building at 302 E. Broadway Avenue. With colder temperatures coming soon, the state of the structure is causing some safety concerns. The Council requested that the city clerk reach out to the city attorney and ask if there is anything the City can do to move the project along. The 4-H Dutch Creek Flyers left a thank you note for allowing them to use the Community Room for their meeting. A citizen asked what the city is doing to bring new business to town. The City typically gives tax abatement and a break on their water for the first year.. The Keota Community Club is also working on ways to bring businesses to town. There was discussion on ways to say thank you to Libertyville Savings Bank for the generous donation of the

building. The city clerk will look into a couple options to present to the Council. There will be a work session before the next meeting with the Keota Fire Department and Keota QRS to work on a plan of action to get more people to join the Keota QRS.

Motion was made by Councilman Conrad to adjourn at 7:58 p.m. Councilman Bender seconded the motion. Motion passed with a 5-0 vote. The City Council will next meet on Monday, November 16, 2020, starting at 7:00 p.m. with Work Session starting at 6:00 p.m.

MAYOR ANTHONY CANSLER

ATTEST:

CITY CLERK TOMISHA HAMMES

These are not official minutes. These minutes will be approved at the next council meeting.

CITY OF KEOTA
 NOVEMBER 16, 2020 COUNCIL MEETING
 FOR PERIOD NOVEMBER 3 - NOVEMBER 16, 2020

<u>PAYEE</u>	<u>AMOUNT</u>	<u>COMMENT</u>
ALTENHOFEN, CHERYL	\$15.77	Payroll
CONRAD, DOUGLAS L.	\$1,853.22	Payroll
GREINER, ASHLEY	\$27.84	Payroll
GREINER, TONIA	\$825.59	Payroll
HAMMES, TOMISHA	\$1,330.46	Payroll
MILLER, KEVIN	\$1,207.77	Payroll
SLAUBAUGH, KEVIN L.	\$1,496.86	Payroll
EFTPS	\$1,985.54	Employee Withholdings
TREASURER, STATE OF IOWA	\$4,392.00	3rd Quarter Sales Tax
TREASURER, STATE OF IOWA	\$4,215.00	3rd Quarter WET Tax
QUILL	\$113.97	City Hall - Hand Sanitizer Stations/Refills
RIVER PRODUCTS COMPANY INC	\$321.47	Water - Water Main Break Repair
IOWA RURAL WATER ASSOCIATION	\$275.00	Water - Annual Dues
US CELLULAR	\$225.54	All Dept. Cell Phones
COUNTY LINE MART	\$70.97	Police - Veh O & M
TREMMEL BACKHOE SERVICE	\$625.00	Water - Water Main Break Repair
MID-AMERICA PUBLISHING	\$433.15	All Dept. Publications
KEOTA TRANSMISSION & REPAIR	\$502.20	Water - Veh O & M - Water Pump/Belt/Coolant
WATER SOLUTIONS UNLIMITED	\$500.03	Water - Hypchloride
MALLEY HARDWARE	\$133.76	All Dept. Supplies
VERIZON	\$40.01	Police - Hot Spot
MISC. ON MAIN	\$29.99	Water - Cell Phone Charger
REDLINGER REPAIR	\$150.00	All Dept. Veh O & M - Skidloader Blade
HENDERSON PLUMBING	\$305.47	Water/Sewer/Police - New Toilet in City Shop/Police Station
ABE RODRIGUEZ	\$100.00	Deposit Refund for One Year Non-Delinquent Payments
MIRIAM AMIGON	\$100.00	Deposit Refund for One Year Non-Delinquent Payments
ASHLEY CORY	\$100.00	Deposit Refund for One Year Non-Delinquent Payments
MICHAEL CARL	\$100.00	Deposit Refund for One Year Non-Delinquent Payments
IOWA DEPT. OF AGRICULTURE & LAND	\$25.00	Parks - Pesticide Application Renewal Fee
FARMERS COOPERATIVE ASSOCIATION	\$1,197.71	All Dept. Veh O & M - Gas/New Tires for Water Truck
NORTHWAY CORP	\$2,423.27	Water - High Service Pump #2 Repair
UNITED STATES POST OFFICE	\$130.55	Water/Sewer - Water Bills

TOTAL
 \$25,237.37

RESOLUTION NO. 2020-41

RESOLUTION APPOINTING THE KEOTA COMMUNITY CLUB AS ORGANIZER OF THE 2023 SESQUICENTENNIAL CELEBRATION

WHEREAS, the City of Keota will be celebrating their Sesquicentennial Celebration in 2023 and events will take place on municipal property within the City of Keota.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF KEOTA, IOWA: that the Keota City Council appoints the Keota Community Club as the organizer of the 2023 Sesquicentennial Celebration.

PASSED AND APPROVED this 16th Day of November, 2020.

Mayor Anthony Cansler

Attest:

City Clerk Tomisha Hammes

ROLL CALL VOTE				
COUNCIL MEMBER NAME	AYES	NAYS	ABSTAIN	ABSENT
MIKE BENDER				
KEITH CONRAD				
MATT GREINER				
ROD HILL				
HEATH MCDONALD				

STATE OF IOWA 2020 FINANCIAL REPORT FISCAL YEAR ENDED JUNE 30, 2020 CITY OF KEOTA, IOWA DUE: December 1, 2020	16205400600000 CITY OF KEOTA 225 E. Broadway Ave KEOTA IA 52248-9700 POPULATION: 1009
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NOTE - The information supplied in this report will be shared by the Iowa State Auditor's Office, the U.S. Census Bureau, various public interest groups, and State and federal agencies.

ALL FUNDS				
	Governmental (a)	Proprietary (b)	Total Actual (c)	Budget (d)
Revenues and Other Financing Sources				
Taxes Levied on Property	381,911		381,911	374,307
Less: Uncollected Property Taxes-Levy Year	0		0	0
Net Current Property Taxes	381,911		381,911	374,307
Delinquent Property Taxes	0		0	0
TIF Revenues	0		0	0
Other City Taxes	70,364	0	70,364	0
Licenses and Permits	1,975	0	1,975	3,025
Use of Money and Property	2,648	795	3,443	9,435
Intergovernmental	804,862	0	804,862	131,970
Charges for Fees and Service	60,704	537,867	598,571	629,400
Special Assessments	0	0	0	0
Miscellaneous	70,171	0	70,171	64,688
Other Financing Sources, Including Transfers in	41,350	0	41,350	41,350
Total Revenues and Other Sources	1,433,985	538,662	1,972,647	1,254,175
Expenditures and Other Financing Uses				
Public Safety	115,288		115,288	122,968
Public Works	154,291		154,291	213,017
Health and Social Services	0		0	0
Culture and Recreation	165,844		165,844	158,324
Community and Economic Development	654,549		654,549	20,000
General Government	88,718		88,718	106,480
Debt Service	0		0	0
Capital Projects	0		0	14,514
Total Governmental Activities Expenditures	1,178,690	0	1,178,690	635,303
Business type activities		357,727	357,727	602,612
Total All Expenditures	1,178,690	357,727	1,536,417	1,237,915
Other Financing Uses, Including Transfers Out	41,350	0	41,350	41,350
Total All Expenditures/and Other Financing Uses	1,220,040	357,727	1,577,767	1,279,265
Excess Revenues and Other Sources Over (Under) Expenditures/and Other Financing Uses	213,945	180,935	394,880	-25,090
Beginning Fund Balance July 1, 2019	1,919,743	190,708	2,110,451	2,138,147
Ending Fund Balance June 30, 2020	2,133,688	371,643	2,505,331	2,113,057

NOTE - These balances do not include the following, which were not budgeted and are not available for city operations:

Non-budgeted Internal Service Funds		Pension Trust Funds	
Private Purpose Trust Funds		Agency Funds	
Indebtedness at June 30, 2020	Amount	Indebtedness at June 30, 2020	Amount
General Obligation Debt	0	Other Long-Term Debt	0
Revenue Debt	0	Short-Term Debt	0
TIF Revenue Debt	0		
		General Obligation Debt Limit	2,054,157