

**JULY 7, 2017**

The Keota City Council met on July 7, 2017, in the city hall for a special meeting. The meeting was called to order at 8:03 P.M. by Mayor Protem Keith Conrad.

Council Members answering roll call were Davis, Westendorf and Hill. Mayor Cansler and Council Member Greiner were unable to attend. City employee present was Osweiler.

Motion was made by Davis to approve the agenda, Westendorf seconded the motion. Motion passed with a unanimous vote.

The council read over the revision to the status section of the employee handbook. Davis had a concern if this would set a standard to other employees and how it would affect them, too. It was addressed that the council does not have to change the handbook if they don't see the change as being an asset to the city or its employees. The new policies affect will have to be reviewed at every council meeting until the council decides it is working for the betterment or not. If it is found that the change is not for the betterment, than it can be revised at that time. Motion was made by Scott to approve the change to the employee handbook employee status section with bimonthly reviews, Hill seconded the motion. Motion passed with a unanimous vote.

Motion was made by Hill to approve Resolution 2017-21: A Resolution Appointing the Following Name People as Members of the Temporary Committee for Reviewing Applications for City Clerk Position, Westendorf seconded the motion. A roll call vote was taken: "Ayes"-Hill, Davis, Westendorf & Conrad; "Nays"-None & "Absent"-Greiner. Motion passed with a unanimous vote.

Motion was made by Hill to approve Resolution 2017-22: A Resolution Approving Frederick's Compensation for the 2017/2018 Budget Year, Westendorf seconded the motion. A roll call vote was taken: "Ayes"-Hill, Davis, Westendorf & Conrad; "Nays"-None & "Absent"-Greiner. Motion passed with a unanimous vote.

There were ten applicants for the city clerk position submitted, two of the applicants submitted incomplete applications; therefore, they were not considered. The council went through each of the eight applicants and the information they each provided. A consensus was made to choose four of the eight to interview and the four were chosen based on a majority preconception from the council.

Motion was made by Hill to set the interviews for before July 11, 2017, Westendorf seconded the motion. Motion passed with a unanimous vote. Osweiler will contact each applicant and set the interviews for as soon as possible.

There will be a special meeting on Tuesday, July 11, 2017, at 7 p.m. to review the interviews with the rest of the council and make a decisions on who to offer the job to.

Motion was made by Westendorf, seconded by Davis to adjourn. Motion carried unanimously. Meeting adjourned at 9:27 P.M. The next regular scheduled council meeting will be on July 17, 2017, in city hall at 7 p.m.

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MAYOR PROTEM KEITH CONRAD

ATTEST:

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CITY CLERK NIKI OSWEILER